



LETA Meeting Minutes

Date: 04/02/14

1 CALL TO ORDER ROLL CALL

Board Chair Bill Nelson called the meeting to order at 0900 and conducted a roll call of all members present. Present: Chairman Nelson, Vice Chair Kufeld, Treasurer Westbrook, Secretary Charles and Director Johnson. Staff: Executive Director Culp, Technical Manager Roth, Operations Manager Turner, Attorney John Frey. Excused Absence: Director Christensen and Director Leshner

2 PUBLIC COMMENT

Board Chair Bill Nelson called for public comment. Loveland Emergency Communications Center Manager, Mark Gaisford, introduced three dispatchers who earned the Life Saving Awards in 2013. The Board commended the dispatchers for a job well done.

3 REVIEW OF THE AGENDA

Board Chair Bill Nelson reviewed the agenda and asked for the addition of any items to be considered by the Board. No comments received.

4 FINANCIAL REPORT

Executive Director Culp advised LETA was undergoing their annual audit this week. She also stated that LETA did have some accounting errors with the bank. Executive Director Culp advised the board that the bank deposited an interest account deposit into the checking account and that they have fixed the error.

5 CONSENT AGENDA

a. Approval of March 2014 meeting minutes

b. Approval of February Report

c. Approval of February deposits and bills report

Board Chair Nelson called for a motion to approve the items on the Consent Agenda. Vice Chair Kufeld made a motion to approve. Secretary Westbrook 2nds the motion. The motion passed:



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UNANIMOUSLY PASSED on the following vote: **AYES:** Chairman Nelson, Vice Chair Kufeld, Treasurer Westbrook, Secretary Charles and Director Johnson. **NOES:** None **ABSENT:** Director Leshner and Director Christensen **ABSTAIN:** None

6 OLD BUSINESS

a. Call Routing Update – Weld County | Windsor – I25 Area

Executive Director Culp states that she has not received any additional errors or complaints. Secretary Charles attended a meeting with Johnstown Fire and Berthoud Fire about call routing. Secretary Charles states that there will be no routing changes at this time and that the two agencies are still working on the issue and will respond to calls mutually.

b. 911 Diversity Docket – CL Condition 4 Routing

Executive Director Culp advised that she included the outcome of the diversity docket in the board packet. The report states that they will provide us with where the paths are diverse. Executive Director Culp states that the central offices do not have diverse paths and that she will need to discuss contingency plans with them. Executive Director Culp advised that updates will be required on September 1st and March 1st.

She also stated that the PUC will develop a sub-committee through the task force to discuss contingency plans and requirements. Red Feather Lakes had a 911 outage that LETA was unaware of. Executive Director Culp advised that she will be sure LETA is a part of that sub-committee.

c. 2013/2014 De-Regulatory Legislation

Executive Director Culp advised that most of the 911 community thought that the language was benign enough that there was no concern for 911 and that LETA remains neutral. Attorney Frey stated that there is no question that when the infrastructure changes that we will have to come back to this but right now, the result is good.

d. LETA Office Space

Executive Director advised that LETA has a lease through 2015 but that the building is one that is being negotiated with the City of Loveland. Executive Director Culp had spoken with Director Leshner and he did not have an update on the status of the building. Executive Director Culp advised the board that this is something they need to continue to think about.

7 EXECUTIVE DIRECTOR REPORT

a. Project Update

- i. **VIPER** – Executive Director Culp advised that there are still some post cut items that need to be wrapped up. She stated that work is being done at Fort Collins this week to install a redundant CUBE. Executive Director Culp advised that the system is working fine but she has not yet accepted the system. She stated that she is waiting on the outstanding deliverables from ISC.
- ii. **DSS** – Executive Director Culp stated that Fort Collins and Estes Park radio upgrade is complete. She advised that DSS had a software patch that they deployed on the Loveland box and it interrupted the IP radio recording. Executive Director Culp advised that there are 5-6 critical issues that LETA is working through with DSS.
- iii. **Pictometry** – Executive Director Culp stated the floor plan discussions are still taking place. Executive Director Culp met with the Big Thompson Coalition restoration project to see how LETA could assist them. She advised that LETA agreed to share Pictometry with their consultants. Executive Director would also like to verify that Pictometry is up and functioning with the new CAD system.
- iv. **Everbridge** – Executive Director Culp advised that LETA is moving forward with the new user interface upgrade and that she is getting a quote for point based mapping. Executive Director Culp advised the board that some interesting call results were found during a Loveland PD critical incident. She advised that CenturyLink wasn't at capacity but when they see a burst of traffic, they cut it off. Executive Director Culp stated that she has a meeting at the PUC on Thursday and CenturyLink will be there to discuss ENS and their policies. Executive Director Culp stated that CenturyLink will not tell LETA the exact amount of calls before they kill the system but they will commit to testing and LETA can determine numbers on their own.
- v. **Text 2 911** – Executive Director Culp advised that she has given over the cell phone numbers for the LETA team and that

testing will begin soon. She also states that LETA will not begin a PR campaign until the system is tested and ready to go. Executive Director Culp advised that the target date for this is June.

b. Public Education

Executive Director Culp advised that a job announcement has been sent out and there are 2 people that have shown interest so far.

c. EMD Update

Executive Director Culp stated that she will be meeting with the Communications Managers to discuss how they are handling major and critical deviations internally.

d. State 9-1-1

No update

e. Federal 9-1-1

Executive Director Culp advised that she will go over the FCC diversity decision with Attorney Frey. She stated that draft legislation is being proposed for MLTS, which would require hotel phones that dial 911 to go directly to the appropriate PSAP without dialing an outside line first. Executive Director Culp says that work is also being done on wireless location accuracy from indoors and that 62% of all cell phone calls originated indoors.

8 Attorney Report

Attorney Frey advised that he has no update. Attorney Frey would like someone to make a motion to enter Executive Session for a conference with the LETA Attorneys for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategies for negotiations, and instructing negotiators, under the provisions of CRS Section 24-6-402 (4) (e). LETA/microDATA Mediation and Arbitration Proceeding.

Secretary Charles makes a motion to enter into Executive Session. Director Johnson 2nds the motion. The motion passed.



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UNANIMOUSLY PASSED on the following vote: **AYES:** Chairman Nelson, Vice Chair Kufeld, Treasurer Westbrook, Secretary Charles and Director Johnson. **NOES:** None **ABSENT:** Director Leshner and Director Christensen **ABSTAIN:** None

Executive Session entered at 10:16 a.m. Executive Session adjourned at 10:30 a.m.

9 MEETING ADJOURNMENT

With no further items for consideration, the Board Chair calls for a motion for the meeting to be adjourned. Meeting adjourned at 10:31.