



# LETA Meeting Minutes

Date: 01/02/13

## **1 CALL TO ORDER ROLL CALL**

Board Vice-Chair Bill Nelson called the meeting to order at 0900 and conducts a roll call of all members present. All members were present.

## **2 PUBLIC COMMENT**

Board Vice-Chair Nelson called for public comments for any item not currently on the agenda. No public comments received.

## **3 REVIEW OF THE AGENDA**

Board Vice-Chair Nelson reviewed the agenda and asked for any addition of items to be considered by the Board. Executive Director Culp requested that a review of the IGA between LETA and TVEMS, as it pertains to the EMD training services be added to New Business.

## **4 FINANCIAL REPORT**

Executive Director Culp presented the financial status to the LETA Board. No questions received.

## **5 CONSENT AGENDA**

Board Vice-Chair Nelson calls for a motion approving of all items on the consent agenda.

**December Meeting Minutes**

**November Finance Report**

**November Deposits and Bill Reports**

**Approval of resolution designating 380 N. Wilson as the public location for posting meeting agendas.**



## LETA Meeting Minutes

Director Lesher made a motion to approve the consent agenda. Director Charles seconded the motion. The motion passed:

UNANIMOUSLY PASSED on the following vote: **AYES:** Vice Chairman Nelson, Secretary Kufeld, Treasurer Westbrook, Director Lesher, Director Charles, Director Christensen and Director Wolf **NOES:** None. **ABSENT:** None. **ABSTAIN:** None

### 6 NEW BUSINESS

A. **Review of the Emergency Notification System (RFI)**- Executive Director Culp reviewed the final draft of the RFI highlighting the base requirements. Treasurer Westbrook suggested changing the wording in the base requirements to read client hardware or software requirements.

B. **TVEMS EMD Services** – Chief Lesher had approached LETA about increasing the EMD trainer hourly rate from \$30/hour to \$45/hour. This increase is necessary to compensate for the EMD trainers time and material. Executive Director Culp supports this increased rate and it can be supported in the budget. Attorney Frey advised that a motion to amend the schedule of costs can be made and attached to the original IGA.

Director Charles made a motion to approve the amendment to the schedule of costs. Secretary Kufeld seconded the motion. The motion passed:

UNANIMOUSLY PASSED on the following vote: **AYES:** Vice Chairman Nelson, Treasurer Westbrook, Secretary Kufeld, Director Charles, Director Christensen and Director Wolf **NOES:** None. **ABSENT:** None. **ABSTAIN:** Director Lesher

### 7 ELECTION OF OFFICERS

A. **Chair**- Attorney Frey calls for nominations for Chair of the Board. Director Lesher nominates Vice Chair Nelson. Attorney Frey calls for a motion to approve Vice Chair Nelson to Chair. Director Lesher makes the motion to approve. Secretary Kufeld seconds the motion. All in favor. Motion approved.

- B. Vice Chair-** Attorney Frey calls for nominations for Vice Chair. Director Wolf nominates Secretary Kufeld. Treasurer Westbrook seconds the motion. Attorney Frey calls for a motion to approve Secretary Kufeld to Vice Chair. Director Charles makes a motion to approve. Treasurer Westbrook seconds the motion. All in favor. Motion approved.
- C. Secretary –** Attorney Frey calls for nominations for Secretary. Director Leshner nominates Director Charles. Vice Chair Nelson seconds the motion. Attorney Frey calls for a motion to approve Director Charles to Secretary. Director Leshner makes a motion. Treasurer Westbrook seconds the motion. All in favor. Motion approved.
- D. Treasurer –** Attorney Frey calls for nominations for Treasurer. Director Leshner makes a motion for Treasurer Westbrook to keep his seat. Director Charles seconds the motion. Attorney Frey calls for a motion to approve Treasurer Westbrook to keep his seat as Treasurer. Director Charles makes the motion to approve. Director Leshner seconds the motion. All in favor. Motion approved.

Attorney Frey calls for a motion to close the floor from election of officers. Director Charles makes the motion. Treasurer Westbrook seconds the motion. All in favor. Elections adjourned.

### **LETA Board Officers 2013:**

**Chair: Under Sheriff Bill Nelson**  
**Vice Chair: Chief Wes Kufeld**  
**Secretary: Chief Steve Charles**  
**Treasurer: Bill Westbrook**

## **8 MEETING ADJOURNMENT**

With no further items to be considered, the Board Chair calls for a motion for the meeting to be adjourned. Meeting adjourned at 0930 hrs.