



## LETA Meeting Minutes

Date: 01/15/14

### **1 CALL TO ORDER ROLL CALL**

Board Chair Bill Nelson called the meeting to order at 0900 and conducted a roll call of all members present. Present: Chairman Nelson, Vice Chair Kufeld, Treasurer Westbrook, Secretary Charles Director Christensen, Director Johnson and Director Leshner. Staff: Executive Director Culp, Technical Manager Roth, Training Specialist Turner, Attorney John Frey.

### **2 PUBLIC COMMENT**

Board Chair Bill Nelson called for public comment. No public comments received.

### **3 REVIEW OF THE AGENDA**

Board Chair Bill Nelson reviewed the agenda and asked for the addition of any items to be considered by the Board. No comments received.

### **4 FINANCIAL REPORT**

Executive Director Culp advised the board that the income was above projection. She also advised that there will be a new auditor performing LETA's audit this year. She anticipates that this will take 5-6 days to complete. The audit is scheduled for March. No questions received from the board.

### **5 CONSENT AGENDA**

**a. Approval of December 4<sup>th</sup>, 2013 meeting minutes**

**b. Approval of November Finance Report**

**c. Approval of November deposits and bills report**

**d. Approval of a Resolution adopting LETA offices as the location for posting notice of public meetings.**



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Board Chair Nelson called for a motion to approve the items on the Consent Agenda. Director Christensen made a motion to approve. Vice Chair Kufeld 2nds the motion. The motion passed:

UNANIMOUSLY PASSED on the following vote: **AYES:** Chairman Nelson, Vice Chair Kufeld, Treasurer Westbrook, Secretary Charles, Director Johnson, Director Christensen and Director Lesher. **NOES:** None **ABSENT:** None **ABSTAIN:** None

### 6 EXECUTIVE DIRECTOR REPORT

- a. **ISC/Intrado Update** – Executive Director Culp advised that she approved a contract with ISC for a replacement system for our current CPE equipment. She stated that the total cost of the contract is \$2.2 million. Executive Director Culp stated that \$1.2 million has been paid upfront for the equipment.
- b. **Approval by Resolution of the ISC Contract** – Board Chair Nelson called for a motion to approve the resolution of the ISC contract. Director Christensen made a motion to approve. Director Johnson seconds the motion. The motion passed:

UNANIMOUSLY PASSED on the following vote: **AYES:** Chairman Nelson, Vice Chair Kufeld, Treasurer Westbrook, Secretary Charles, Director Johnson, Director Christensen and Director Lesher. **NOES:** None **ABSENT:** None **ABSTAIN:** None

### 7 NEW BUSINESS

#### a. Election of Officers

- i. **Chair** - Attorney Frey calls for nominations for Chair of the Board. Director Lesher nominates Board Chair Nelson. Director Christensen seconds the nomination. Attorney Frey calls for a motion to approve Chair Nelson to Chair. Secretary Charles makes motion to approve. Westbrook seconds the motion. All in favor.
- ii. **Vice Chair** – Attorney Frey calls for nominations for Vice Chair of the Board. Director Christensen nominates Vice Chair Kufeld. Director Lesher seconds the nomination. Attorney Frey calls for a motion to approve Vice Chair Kufeld to Vice Chair. Chair Nelson makes a motion to approve. Secretary Charles seconds the motion. All in favor.

- iii. Treasurer** – Attorney Frey calls for nominations for Treasurer. Director Leshner nominates Treasurer Westbrook. Director Johnson seconds the nomination. Attorney Frey calls for a motion to approve Treasurer Westbrook to Treasurer. Director Christensen makes motion to approve. Chair Nelson seconds the motion. All in favor.
- iv. Secretary** – Attorney Frey calls for nominations for Secretary. Director Leshner nominates Secretary Charles. Chair Nelson seconds the nomination. Attorney Frey calls for a motion to approve Secretary Charles to Secretary. Director Christensen makes motion to approve. Vice Chair Kufeld seconds the motion. All in favor.

### **8 Executive Session**

For a conference with the LETA Board Attorney's for the purpose of receiving legal advice on specific legal questions under CRS Section 24-6-402 (4)(n)(b). microDATA performance issues.

### **9 Meeting Adjournment**

With no further items for consideration, the Board Chair calls for a motion for the meeting to be adjourned. Meeting adjourned at 10:15 a.m.