



LETA Meeting Minutes

Date: 05/07/14

1 CALL TO ORDER ROLL CALL

Board Chair Bill Nelson called the meeting to order at 0901 and conducted a roll call of all members present. Present: Chairman Nelson, Vice Chair Kufeld, Treasurer Westbrook, Secretary Charles, Director Leshner, and Director Johnson. Staff: Executive Director Culp, Technical Manager Roth, Operations Manager Turner, Attorney John Frey. Excused Absence: Director Christensen

2 PUBLIC COMMENT

Board Chair Bill Nelson called for public comment. No comments received.

3 REVIEW OF THE AGENDA

Board Chair Bill Nelson reviewed the agenda and asked for the addition of any items to be considered by the Board. No comments received.

4 FINANCIAL REPORT

Executive Director Culp advised that the EMD upgrades account are for costs that needed to be accounted for but may not see the expenditure until the end of the year. She also noted that the NG9-1-1 amount is the outstanding payment owed to ISC. This is a one-time payment owed after the acceptance of the system. Executive Culp stated that there are additional NG9-1-1 funds left for any statewide initiatives that the board may need to invest in. No questions received from the board.

5 CONSENT AGENDA

a. Approval of April 2014 meeting minutes

b. Approval of March Report

c. Approval of March deposits and bills report

Board Chair Nelson called for a motion to approve the items on the Consent Agenda. Treasurer Westbrook made a motion to approve. Vice Chair Kufeld seconds the motion. The motion passed:



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UNANIMOUSLY PASSED on the following vote: **AYES:** Chairman Nelson, Vice Chair Kufeld, Treasurer Westbrook, Secretary Charles, Director Leshner, and Director Johnson. **NOES:** None **ABSENT:** Director Christensen **ABSTAIN:** None

6 OLD BUSINESS

a. Call Routing Update – Weld County | Windsor – I25 Area

Executive Director Culp states that she has not received any additional errors or complaints. Secretary Charles attended a meeting with Johnstown Fire and Berthoud Fire about call routing. Secretary Charles states that there will be no routing changes at this time and that the two agencies are still working on the issue and will respond to calls mutually.

b. 911 Diversity Docket – CL Condition 4 Routing

Executive Director Culp advised that CenturyLink filed an objection to Commissioner Patton's ruling and that the objection was denied. Executive Director Culp met with CenturyLink to discuss what the network looks like from a central office perspective. Executive Director Culp stated that she now has a good understanding of the network and its vulnerabilities. She also stated that LETA had been providing CenturyLink with the numbers for Condition 4 routing but CenturyLink has not finished programming those numbers.

c. 2013/2014 De-Regulatory Legislation

d. LETA Office Space

Chief Leshner stated that the building will not be sold to the City of Loveland. Executive Director Culp is discussing with Chief Leshner, the possibility of taking over some of the unused space on the other side of the building.

7 EXECUTIVE DIRECTOR REPORT

a. Project Update

- i. VIPER** – Executive Director Culp reported that there are still a few open items that should be complete by the end of May.
- ii. DSS** – Executive Director Culp stated that LETA is struggling with this vendor. She advised that LETA will be going through the contract and looking at the struggles each PSAP has had with recordings.

- iii. Pictometry** – LETA is continuing to move forward with the floor plan project. Executive Director Culp advised that CSU campus was a large cost and that focus will primarily be on the main campus floor plans provided by the University. Executive Director Culp estimated completion of the K-12 schools by the end of August and CSU has been committed by the end of September.
- iv. Everbridge** – Executive Director Culp advised that LETA is working through many things with Everbridge. She stated that the last piece of the beta process is the GIS piece. Executive Director Culp reviewed the smart weather alerting, interactive visibility and social media tools. She stated that the annual cost for the first year, including migration, is \$143,000. The cost will go down after the first year.

Executive Director Culp advised that there is a lot of work to do in the area of point based mapping. She stated that there is a need for a point based address map countywide. Executive Director Culp has been discussing this issue with Intrado, City of Fort Collins and GeoComm and getting quotes from those entities.

Executive Director Culp has also been working with Everbridge and CenturyLink to determine the capacity of the call load. CenturyLink confirmed that if they see a burst of messages they will break down the calls. CenturyLink has stated that there is no way to flag that these calls are for emergency notifications. Executive Director Culp advised that she will test throttling of the calls as well as give a recommendation that CenturyLink share this information at the next Task Force meeting.

Executive Director Culp stated that she would be attending the Everbridge Executive Advisory Council meeting in Boston on June 2-4. The board agreed to cancel the June meeting. Board Chair Nelson called for a motion to approve the cancellation of the June LETA Board meeting. Secretary Charles made a



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motion to approve. Director Johnson seconds the motion.
The motion passed:

UNANIMOUSLY PASSED on the following vote: **AYES:** Chairman Nelson, Vice Chair Kufeld, Treasurer Westbrook, Secretary Charles, Director Leshner, and Director Johnson. **NOES:** None **ABSENT:** Director Christensen **ABSTAIN:** None

- v. **Text 2 911** – Executive Director Culp advised that the vendors target date was May 15th and that they are all on target for that date. She stated that LETA will not be ready for the May 15th date. Executive Director Culp stated that Verizon is standing by and that they will probably be the first vendor in Larimer County. LETA will work closely with all PSAP's for public education needs.

b. Public Education

Executive Director Culp advised that Operations Manager Turner completed a process and has done interviews. One position has been filled and that more follow up interviews are scheduled.

c. EMD Update

No update.

d. State 9-1-1

Executive Director Culp advised that she is on the Rules re-write committee. Executive Director Culp also advised the board of the separation of the Intrado/CenturyLink partnership. She stated that CenturyLink is moving their ALI database to Monroe, LA. Executive Director Culp will be looking into the possibility of staying with Intrado but will need to review the legalities of Intrado selling ALI separate from the current bundled tariff.

e. Federal 9-1-1

No update.

8 Attorney Report

Attorney Frey has no updates. Attorney Frey would like someone to make a motion to enter Executive Session for a conference with the LETA Attorneys for the purpose of determining positions relative to matters that may be subject to negotiations, developing



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strategies for negotiations, and instructing negotiators, under the provisions of CRS Section 24-6-402 (4) (e). LETA/microDATA Mediation and Arbitration Proceeding.

Secretary Charles makes a motion to enter into Executive Session. Vice Chair Kufeld seconds the motion. The motion passed.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chairman Nelson, Vice Chair Kufeld, Treasurer Westbrook, Secretary Charles, Director Leshner, and Director Johnson. **NOES:** None **ABSENT:** Director Christensen **ABSTAIN:** None

Executive Session entered at 09:47 a.m.

9 MEETING ADJOURNMENT

With no further items for consideration, the Board Chair calls for a motion for the meeting to be adjourned. Meeting adjourned at 10:05.