



# LETA Meeting Minutes

Date: 04/02/13

## **1 CALL TO ORDER ROLL CALL**

Board Chair Bill Nelson called the meeting to order at 0900 and conducts a roll call of all members present. Present: Director Leshner, Vice Chair Kufeld, Treasurer Westbrook, Director Christensen and Director Johnson. Absent: Secretary Charles (unexcused).

## **2 PUBLIC COMMENT**

Board Chair Bill Nelson called for public comments of any item not currently on the agenda. No public comments received.

## **3 REVIEW OF THE AGENDA**

Board Chair Bill Nelson reviewed the agenda and asked for the addition of any items to be considered by the Board. No items added. Agenda stands as presented.

## **4 FINANCIAL REPORT**

- a. Discussion and overview of the Boards Financial Status. Executive Director Culp presented the financial status to the Board and reviewed the budget vs. actual, checks and deposits, and highlighted income and expenses. Executive Director Culp advised that the formal audit review was complete and would be presented at next month's meeting. No further discussion or questions received by the Board.

## **5 CONSENT AGENDA**

Board Chair Nelson calls for a motion approving all of the items on the consent agenda.

**March Meeting Minutes**

**February Finance Report**

**February Deposits and Bill Reports**



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Director Leshner made a motion to approve the consent agenda. Vice Chair Kufeld seconded the motion. The motion passed:

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Nelson, Director Leshner, Vice Chair Kufeld, Director Johnson, Director Christensen and Treasurer Westbrook. **NOES:** None. **ABSENT:** Secretary Charles **ABSTAIN:** None

### 6 OLD BUSINESS

**A. RFI** – Executive Director Culp advised that Blackboard, Everbridge and CodeRed were the 3 finalists from the RFI process. LETA will be having a webinar with Blackboard to ask further questions about their product. A decision will be made this summer as to whether or not LETA will renew the contract with Everbridge or start a RFP process for a new vendor.

**B. Windsor – Call Routing | 911 Surcharge | Surcharge Routing** – Attorney Frey removed himself from the discussion. Attorney Dennis Tharp joined the meeting. Attorney Tharp advised the board that Weld County received verbal approval from the PUC to increase the surcharge. He stated that the PUC has a process of application for increase and a comment period but the PUC did not follow this process and gave verbal approval. Attorney Tharp does not believe the outcome would have been different had the correct process been followed.

The Town of Windsor signed LETA's IGA in 2002 but had already signed an IGA with Weld County in 1987. Windsor wanted to remain a part of Weld 911 Authority for surcharge remittance and call routing. At that time, LETA acknowledged that they were part of both authorities and they allowed the surcharge assessment. LETA is recommending that Windsor stay with Weld 911 Authority and withdraw from LETA's IGA. This change would mean that Windsor would no longer have access at no cost to LETA services such as Everbridge and Pictometry. They would, however, be able to negotiate their own contract with those vendors. Board Chair Nelson suggested keeping Windsor on the IGA until the end of the year in order for them to have time to secure contracts for these services. The Board is in agreement that Windsor needs to be removed from the LETA IGA. Executive Director Culp will speak with Windsor administrators regarding this decision.

Board Chair Nelson asks for a motion to approve that the Town of Windsor will have to remove themselves from the LETA IGA on or before December 31, 2013, after which time they will be removed. Director Christensen makes motion to approve. Treasurer Westbrook 2nds the motion. The motion passed:

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Nelson, Director Leshner, Vice Chair Kufeld, Director Johnson, Director Christensen and Treasurer Westbrook. **NOES:** None. **ABSENT:** Secretary Charles **ABSTAIN:** None

Call routing: Executive Director Culp explained to the board that there is nothing in the rules or in state statute that says one agency or another has the ultimate decision in call routing decisions and that all the governing bodies involved have to build a consensus. Executive Director Culp recommends that LETA take no further action on this matter. Director Leshner does not agree with this decision and is concerned about the delay in response due to call routing. The board agrees that this is an operational issue that needs to be resolved within those agencies. Board Chair Nelson recommends the approval staff recommendation. Director Christensen made a motion to approve. Vice Chair Kufeld 2nds the motion.

PASSED on the following vote: **AYES:** Chair Nelson, Vice Chair Kufeld, Director Johnson, Director Christensen and Treasurer Westbrook. **NOES:** Director Leshner. **ABSENT:** Secretary Charles **ABSTAIN:** None

## 7 EXECUTIVE DIRECTOR REPORT

### A. Project Update

- i. PECC – Current stability on the system is good. A resolution has been found for the IP conflict that will end up being a cost to LETA. LETA is currently targeting an early June CUT date. There are costs associated with delaying the CUT. The extended Meridian phone maintenance will cost \$36,000. Executive Director Culp has decided not to invoice microData for those costs at this time.
- ii. DSS- no updates

- iii. Pictometry- The 2012 imagery is done and online. Pictometry upgraded LETA's online accounts. Executive Director Culp encourages first responders to use this system and will provide as many accounts as needed.
  
- iv. Everbridge – no update

### **B. State 9-1-1**

- i. Legislation update – This bill has not been assigned to committee yet. Executive Director Culp is not sure it has the backing to get through committee. State authorities are looking at an amendment to the language but cell providers do not like it. Executive Director Culp will be working with legislators to set up a work session this summer.

### **C. National 9-1-1 Issues**

- i. FCC update – Texting 9-1-1. FCC is still taking comments until the end of April. LETA is currently monitoring the issue.

## **8 ATTORNEY REPORT**

- A. AT&T – LETA and other authorities across the state received a letter from AT&T reporting that they had not billed or collected landline surcharges for an unknown amount of time. This error was fixed in 2010 and 2011. They have made an offer settlement to LETA for \$1,144. AT&T is looking into if they can back bill their customers to make up the difference. Attorney Frey has a conference call today with Dennis Tharp (Jefferson) and Joe Benkert (Adams). Attorney Frey will keep the board updated on this issue.

## **9 NEW BUSINESS**

- a. Public Outreach Report – Training Specialist V. Turner presented new public education materials recently made as well as dates for upcoming community events. No questions received.



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### **10 MEETING ADJOURNMENT**

With no further items to be considered, Board Chair Nelson calls for a motion for the meeting to be adjourned. Director Leshner makes a motion. Director Christensen 2nds. All in favor. Meeting adjourned at 10:20.