AGENDA

Meeting Subject: Larimer Emergency Telephone Authority 2014 Public Meeting and Retreat
Location: LETA Office 380 N. Wilson Ave, Loveland

Meeting Contact:
Kimberly Culp 970-556-0269
Date: 11/12/14
Time: 0900

Agenda Items

1. Call to Order / Roll Call 0900
   Board Vice Chair, Bill Nelson, calls the meeting to order and completes roll call of members present.

2. Public Comment
   The floor is open to the public for comments to the Board on items not on the agenda.

3. Review of the agenda
   Review of the agenda and addition of items of new business to the agenda for consideration by the Board.

   Discussion and overview of the Boards financial status

5. Consent Agenda
   a. Approval of October meeting minutes
   b. Approval of October report
   c. Approval of October deposits and bills
   d. Approval of a resolution designating 380 N. Wilson as the public location for posting meeting agendas.

6. Meeting Adjournment
   With no further items to be considered, the Board Chair calls for a motion for the meeting to be adjourned.
LETA’s Mission:

The Larimer Emergency Telephone Authority is committed to supporting 9-1-1 Emergency Communications throughout Larimer County.

We assume a leadership role by identifying current and future 9-1-1 communication system needs and establishing sustainable equipment standards.

To support these standards, we collect, responsibly manage, and distribute telephone surcharges collected by the Authority.

1 Objectives

- To Obtain Direction On:
  - GIS
  - Public Education
  - Meetings
  - Facility
  - Pictometry
  - Call Boxes
  - Non Compliance
  - Communication

- To Review LETA’s SWOT and develop strategies for Weaknesses, Opportunities, and Threats.

- To Review / Revise LETA’s Vision Statement

- To Review and Establish LETA’s 0-3 year Goals
2014 Accomplishments
Board Comments:

VIPER Installations, five PSAPs in 119 Days
Text to 9-1-1
Larimer and Mesa
Public Education Team
PSA
EMD Training
PRO QA, AQUA, CE’s
PUC Docket
Everbridge UI Development
Pictometry Floor plans
Web site
mD Settlement
## Introduction to LETA’s SWOT

<table>
<thead>
<tr>
<th>Internal</th>
<th>Weaknesses</th>
<th>Opportunities</th>
<th>Threats</th>
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<tbody>
<tr>
<td><strong>Strengths</strong></td>
<td><strong>Weaknesses</strong></td>
<td><strong>Opportunities</strong></td>
<td><strong>Threats</strong></td>
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<tr>
<td>Surcharge</td>
<td>Call Boxes</td>
<td>Everbridge Citizen Community Alerts Tools for our Partners</td>
<td>PUC Regulatory Model</td>
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<td>Funding Philosophy</td>
<td>GIS</td>
<td>External Training Library</td>
<td>ALI Contract(s)</td>
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<td>Countywide Collaboration On projects</td>
<td>Public Education</td>
<td>Dispatcher Training Standards</td>
<td>State ESI Net</td>
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<td>Leaders in NG911 VIPER TEXTING ESI NET</td>
<td>LETA ESI Net</td>
<td>LETA Office Space</td>
<td>CenturyLink 9-1-1 Infrastructure: lack of diversity</td>
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<tr>
<td>EMD Program Accreditation Compliance Medical Advisor EMD Trainer</td>
<td>Voice Logger</td>
<td>Back up PSAP</td>
<td>BESP model</td>
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<tr>
<td>Pictometry</td>
<td>External Communication Cooperation Collaboration Communication</td>
<td>Hands On Training Lab</td>
<td>Tariff Increase in the Tariff is out of our control.</td>
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<td><strong>Staff</strong></td>
<td>EMD Critical Deviations Participation Communication</td>
<td>EMD ACE Accreditation</td>
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4 LETA’s Vision Statement
The Larimer Emergency Telephone Authority facilitates the delivery of 9-1-1 service through technical excellence, leadership, and open collaborative communication to maintain a unified approach to current and future 9-1-1 needs.

Board Comments | Revision Suggestions:

LETA Staff’s Vision
- Mitigate and resolve every Weakness
- Turn each Opportunity into an obtainable goal.
- Isolate, actively engage, plan, and prepare for each Threat.
- Continue to focus on our Strengths, develop, train, and reward for areas of excellence.

LETA Board’s Vision
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5 2015 Budget

6 Personnel Matters
LETA Executive Director will provide an update on Val and Ed’s performance, their annual evaluation summary, salary review, and LETA’s risk mitigation through staff intervention.

Executive Director Evaluation Discussion

7 Objectives

- **Did we obtain direction on:**
  - [ ] GIS
  - [ ] Public Education
  - [ ] Meetings
  - [ ] Facility
  - [ ] Pictometry
  - [ ] Call Boxes
  - [ ] Non Compliance
  - [ ] Communication

- Review LETA’s SWOT and agrees on strategies for Weaknesses, Opportunities, and Threats.
  - [ ]

- Review | Revise LETA’s Vision Statement
  - [ ]

- Review and agree on LETA’s 0-3 year Goals
  - [ ]