

LETA Board Agenda

Meeting Subject:
Larimer Emergency Telephone Authority
2015 Public Meeting and Retreat

Location:
LETA Office
380 N. Wilson Ave, Loveland

Meeting Contact:
Valarie Turner 970-962-2170

Date:
10/07/15

Time:
0900 – 3:00pm

AGENDA ITEMS

1 CALL TO ORDER | ROLL CALL 0900

Board Chair, Wes Kufeld, calls the meeting to order and completes roll call of members present.

2 REVIEW OF THE AGENDA

Review of the agenda and addition of items of new business to the agenda for consideration by the Board.

3 PUBLIC COMMENT

Individuals wishing to speak during public comments are welcome and should limit their comments to 5 minutes.

4 CONSENT CALENDAR

- a. Approval of August 5th meeting minutes
- b. Approval of July - August finance report
- c. Approval of July - August deposits and bills report

5 BOARD ACTION

- a. Voice Logger
- b. **Term Expiration - Board Seats for 2016**
 - i. Fire District
 - ii. City of Loveland
 - iii. Small Towns – Estes Park

6 COMMUNICATIONS

- a. **LETA Executive Director**
 - i. **Smart 911 Report**

7 ADJOURN

2015 Meeting Schedule

February	4 th , 2015 – Board Annual Meeting
April	1 st , 2015 – Public Education Campaign
June	3 rd , 2015 – Annual Financial Audit Report
August	5 th , 2015 – Retreat preparation, Budget Planning
October	7 th , 2015 – Annual Retreat 0900-1500
November	4 th , 2015 – Public Hearing on the Budget
December	2 nd , 2015 – LETA’s Year End Wrap Up Luncheon Annual Report for Stakeholders

Board Member Terms

Member	Position	Term Appointment	Term Expiration
Cory Christensen	Director	01/01/2015	12/31/2016 – 2 nd term
Frank Johnson	Director	01/01/2015	12/31/2016 – 2 nd term
Bill Westbrook	Treasurer	01/01/2014	12/31/2015 – 3 rd term
Bill Nelson	Vice Chair	01/01/2015	12/31/2016 – 3 rd term
Randy Leshner	Director	01/01/2015	12/31/2016 – 4 th term
Steve Charles	Secretary	01/01/2014	12/31/2015 – 3 rd term
Wes Kufeld	Chair	01/01/2014	12/31/2015 – 3 rd term
John Frey	Legal Counsel	N/A	N/A
Kimberly Culp	Executive Director	N/A	N/A
Ed Roth	Technical Manager	N/A	N/A
Val Turner	Operational Manager	N/A	N/A
Ben Butterfield	GIS Analyst	N/A	N/A
Julie Sullivan	Community Outreach	N/A	N/A
Lee Novotny	Call Box	N/A	N/A

LETA Board Retreat Agenda

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Time:

0930 – 3:00pm

AGENDA ITEMS

1 2015 Accomplishments

2 Annual Review

- a. LETA's Mission / Vision / Value Statement**
- b. LETA's SWOT**
- c. LETA's 0-3 year goals**
- d. EMD Program (Val)**
- e. LETA Infrastructure (Ed)**
- f. GIS (Ben)**
- g. Community Outreach (Val)**
- h. PSAP Training (Val)**
- i. Vendor Contracts**
- j. LETA IGA's**
- k. LETA's 10 year Financial Projections**
- l. LETA's 2016 Budget**

3 Direction Requested

- a. Meetings**
- b. Communication**
- c. GIS Contract with Fort Collins**

4 LETA's Involvement in Radio

- a. Discussion requested by Sheriff Smith

5 Personnel

- a. LETA Exec. Director will provide an update on personnel performance