



LETA Meeting Minutes

Date: 08/02/17

1 CALL TO ORDER | ROLL CALL

Board Chair Wes Kufeld called the meeting to order at 0900 and conducted a roll call. Members present: Chairman Wes Kufeld, Vice Chair Leshner, Treasurer Bill Westbrook, and Director John Manago.

Staff members present: Chief Executive Officer (CEO) Kimberly Culp, Operations Manager Val Turner and GIS Analyst Ben Butterfield.

Excused Absence: Secretary Steve Charles, Director Johnson and Director Yeager.

2 REVIEW OF THE AGENDA

Board Chair Kufeld reviewed the agenda and asked the board to consider additional items. No comments.

3 PUBLIC COMMENT

Individuals wishing to speak during public comments are welcome and should limit their comments to 5 minutes. No comments from public.

4 CONSENT CALENDAR

- a. Approval of June 7th 2017 meeting minutes
- b. Approval of May and June finance report
- c. Approval of May and June deposits and bills report

Board Chair Kufeld called for a motion to approve the consent calendar. Vice Chair Leshner made the motion to approve. Treasurer Westbrook seconds the motion. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chairman Kufeld, Vice Chair Leshner, Treasurer Westbrook and Director Manago. **NOES:** None **ABSENT:** Secretary Charles, Director Johnson, Director Yeager. **ABSTAIN:** None

5 BOARD ACTION

Lyons Callbox Request-

CEO Culp reached out to the Lyons Fire Chief on three occasions and has not heard back from him. She stated that no further action is needed from the board at this time.

Financials-

CEO Culp advised that First National Bank recently started charging a fee for the lockbox without notifying LETA. CEO Culp stated that Treasurer Westbrook and Alan Holmberg may need to review the new contract with the lockbox fee incorporated.

Reserve Policy-

CEO Culp advised that she has a spreadsheet of other 911 authority's reserve policies. She requested the board members to review the data in the folder and it will be discussed at the LETA Board retreat in October.

6 COMMUNICATIONS

a. Communications from LETA Staff

i. Ed Roth – Technical Manager

CEO Culp provided an update for Technical Manager Roth. She stated that GIS Analyst Butterfield has been working to position LETA for NG911 and spatial call routing. LETA is ahead of the curve in Colorado in GIS.

CEO Culp advised that LETA has firmed up a 10-year lease to use NCWCD fiber as a diverse route from Loveland to Estes Park.

CEO Culp stated that there are problems with the voice logger including localized outages. LETA is still in communication with NICE about the interpretation of the contract.

ii. Val Turner – Operations Manager

Operations Manager Turner updated the board on the work of the EMD committees and their focus on training.

Operations Manager Turner stated that there has been a lot of focus on the Everbridge system. She provided training to multiple government partners on how the system can be used for internal and community alerts.



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Operation Manager Turner is currently working on Incident Templates with all PSAPs to introduce a more streamlined approach to sending emergency alerts.

b. Communications from LETA Chief Executive Officer

CEO Culp updated the Board on the NG911 Tariff submitted by CenturyLink. She advised that the tariff will cost 19.8 percent more than what is being paid now. She advised that LETA will be actively participating in the hearing on this tariff.

CEO Culp stated that TracFone filed a petition to become an ETC but they do not want to pay the 911 surcharge that all other carriers pay. She advised that LETA filed comments and has intervened as did four other authorities in the state.

CEO Culp provided an update on the CenturyLink complaint. LETA has submitted testimony and has gone through multiple rounds of discovery requests. Trial dates have been set for September.

c. Communications from LETA Board Attorney

No comments.

d. Communications from LETA Board Members

No comments.

7 EXECUTIVE SESSION

Executive Session pursuant to C.R.S. 24-6-402(4)(b) for the purpose of receiving advice from legal counsel on specific legal questions related to LETA's Formal Complaint against CenturyLink filed with the Public Utilities Commission.

Executive Session entered at 10:03.

8 MEETING ADJOURNMENT

Meeting adjourned at 10:30.