



LETA Meeting Minutes

Date: 12/07/17

1 CALL TO ORDER | ROLL CALL

Vice Chair Randy Leshler called the meeting to order at 0900 and conducted a roll call. Members present: Vice Chair Leshler, Secretary Steve Charles, Director Johnson, Director Yeager and Director John Manago.

Staff members present: Chief Executive Officer (CEO) Kimberly Culp, Technical Manager Ed Roth, Operations Manager Val Turner and GIS Analyst Ben Butterfield.

Excused Absence: Chair Kufeld and Treasurer Westbrook.

2 REVIEW OF THE AGENDA

Vice Chair Leshler reviewed the agenda and asked the board to consider additional items. CEO Culp requested the board remove the executive session from the agenda. She advised she will discuss those items during the regular session.

3 PUBLIC COMMENT

Individuals wishing to speak during public comments are welcome and should limit their comments to 5 minutes. No comments from public.

4 CONSENT CALENDAR

- a. Approval of Oct 4th, 2017 meeting minutes**
- b. Approval of Sept - Oct finance report**
- c. Approval of Sept - Oct deposits and bills report**
- d. Approval of resolution adopting K. Culp's 2018 Salary**
- e. Approval of resolution affirming Small Town Seat as Chief Wes Kufeld from Estes Park and Fire District Seat as Chief Steve Charles from Berthoud Fire for 2018-2019.**
- f. Approval of a resolution adopting 2018 9-1-1 surcharge at \$.45.**
- g. Approval of a resolution identifying the LETA Board meeting place for 2018 as 380 N. Wilson Ave and identifying this location as the official posting of meeting notices.**



LETA Meeting Minutes

Vice Chair Leshner called for a motion to approve the consent calendar. Director Yeager made the motion to approve. Secretary Charles seconds the motion. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Vice Chair Leshner, Secretary Charles, Director Johnson, Director Yeager and Director Manago. **NOES:** None **ABSENT:** Chair Kufeld, Treasurer Westbrook. **ABSTAIN:** None

5 BOARD ACTION

Term Expiration – Board Seats for 2018

CEO Culp received notification from Secretary Westbrook, who was not present at the meeting, that Loveland City Council approved his reappointment to the LETA Board.

Director Yeager advised that Fort Collins City Council had not yet had that discussion. CEO Culp stated that the board would need a resolution from City Council to have Director Yeager remain on the LETA Board.

Fiber Project

CEO Culp advised the board that LETA has vacated the lease agreement with Northern Colorado Water due to concerns over use of the fiber.

CEO Culp updated the board on the status of the fiber path from Estes Park to Lyons. Manweiler advised that there is already a lot of infrastructure in place. The board discussed possible options for recovering costs and ongoing maintenance.

The board agreed to move forward with the project, specifically obtaining details pertaining to the concepts to build out the project and negotiate, but not to physically install it at this point. CEO Culp will continue to update the board with the progress and timeline, while staying within a budget that supports the project.

Vice Chair Leshner called for a motion to approve the conceptual build out and negotiations for the fiber project in Estes Park. Secretary Charles made the motion to approve. Director Johnson seconds the motion. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Vice Chair Leshner, Secretary Charles, Director Johnson, Director Yeager and Director Manago. **NOES:** None **ABSENT:** Chair Kufeld, Treasurer Westbrook. **ABSTAIN:** None

Larimer County HR Management of LETA Employees

CEO Culp advised the board that Larimer County believes LETA employees are their employees, while LETA believes they are the board's employees. Attorney Oldemeyer stated that she met with Larimer County and the consensus was that the current IGA needs to be revisited. Vice Chair Leshner recommended the Special District Association as a good resource. CEO Culp advised that if no agreement can be reached, LETA will request that Larimer County give them one year to find another path moving forward.

6 2018 BUDGET OVERVIEW

Alan Holmberg presented the 2018 LETA Budget including fiber project costs. No questions for the board.

7 PUBLIC HEARING ON 2018 BUDGET

Vice Chair Leshner opened the public hearing on the 2018 budget. No comments received. Vice Chair Leshner closed the hearing on the 2018 budget.

8 ADOPTION OF 2018 BUDGET

Vice Chair Leshner called for a motion to approve the 2018 budget. Secretary Charles made the motion to approve. Director Yeager seconds the motion. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Vice Chair Leshner, Secretary Charles, Director Johnson, Director Yeager and Director Manago. **NOES:** None **ABSENT:** Chair Kufeld, Treasurer Westbrook. **ABSTAIN:** None

9 OLD BUSINESS

a. CTL 9-1-1 Tariff

CEO Culp advised the board that the NG911 Tariff is 5 times the amount that LETA pays currently. She indicated that the amount is based on the amount of 911 trunks – which is currently 44 (working on 6 more for a total of 50). CEO Culp advised that she is concerned that CenturyLink's network will not support text to 911 or data packets and that they want all authorities to commit to a 5-year contract. CEO Culp advised that she keep the board updated on this issue.

b. TracFone ETC Filing

CEO Culp stated that LETA has intervened in the TracFone filing. She is concerned that TracFone does not want to remit 911 surcharge fees. CEO Culp advised that the hearing has been moved to January.

c. Governors NG911 Committee



LETA Meeting Minutes

CEO Culp stated that a final report has not been submitted. She reached out to the Governor's Office for an update but has not received any information on the status of this report.

10 NEW BUSINESS

a. AIRBUS 9-1-1 Tariff | BESP Application

CEO Culp advised the board that Airbus put in an application to become a 911 provider in Colorado. LETA has intervened in order to have communications about their offering. CEO Culp has requested Airbus deliver a cost evaluation.

11 LETA Board Communications

No comments.

12 MEETING ADJOURNMENT

Vice Chair Leshner called for a motion to adjourn. Secretary Charles made the motion. Director Manago seconds the motion. All in favor.

Meeting adjourned at 10:30.