



LETA Meeting Minutes

Date: 02/07/18

1 CALL TO ORDER | ROLL CALL

Chair Kufeld called the meeting to order at 0858 and conducted a roll call. Members present: Chair Kufeld, Vice Chair Leshner, Secretary Steve Charles, Treasurer Westbrook, Director Johnson, Director Yeager and Director John Manago.

Staff members present: Chief Executive Officer (CEO) Kimberly Culp, Technical Manager Ed Roth, Operations Manager Val Turner and GIS Analyst Ben Butterfield.

2 REVIEW OF THE AGENDA

Chair Kufeld reviewed the agenda and asked the board to consider additional items. CEO Culp requested the board move the CenturyLink/LETA diversity Settlement and NICE contract dispute discussions to the beginning of Old Business.

3 PUBLIC COMMENT

Individuals wishing to speak during public comments are welcome and should limit their comments to 5 minutes. No comments from public.

4 CONSENT CALENDAR

- a. Approval of Dec. 6th, 2017 meeting minutes
- b. Approval of Nov-Dec finance report
- c. Approval of Nov-Dec deposits and bills report

Chair Kufeld called for a motion to approve the consent calendar. Secretary Charles made the motion to approve. Vice Chair Leshner seconds the motion. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Kufeld, Vice Chair Leshner, Secretary Charles, Treasurer Westbrook, Director Johnson, Director Yeager and Director Manago. **NOES:** None **ABSENT:** None **ABSTAIN:** None

5 BOARD ACTION

- a. Election of Officers

i. Treasurer

Vice Chair Leshner nominated Treasurer Westbrook. There were no other nominations. Chair Kufeld called for a motion to appoint Treasurer Westbrook to the position of Treasurer. Vice Chair Leshner made a motion. Secretary Charles seconds the motion. All in favor. Treasurer Westbrook will remain Board Treasurer for 2018.

ii. Secretary

Vice Chair Leshner nominated Secretary Charles. There were no other nominations. Chair Kufeld called for a motion to appoint Secretary Charles to the position of Secretary. Vice Chair Leshner made a motion. Director Yeager seconds the motion. All in favor. Secretary Charles will remain Board Secretary for 2018.

iii. Vice Chair

Director Manago nominated Vice Chair Leshner. There were no other nominations. Chair Kufeld called for a motion to appoint Vice Chair Leshner to the position of Vice Chair. Director Manago made a motion. Director Yeager seconds the motion. All in favor. Vice Chair Leshner will remain Board Vice Chair for 2018.

iv. Chair

Vice Chair Leshner nominated Chair Kufeld. There were no other nominations. Chair Kufeld called for a motion to appoint him to the position of Chair. Vice Chair Leshner made a motion. Director Johnson seconds the motion. All in favor. Chair Kufeld will remain Board Chair for 2018.

6 OLD BUSINESS

a. CenturyLink Diversity Settlement

Attorney Oldemeyer advised the LETA Board that CenturyLink should have diversity between Estes Park and Loveland in place by March 30th, 2018. She stated that CenturyLink had agreed in good faith to move that date up to January 30th; however, that date was not met. Attorney Oldemeyer indicated there was no reason to believe that CenturyLink would not meet the March 30th deadline as indicated in the settlement but that she and LETA are closely watching updates in CenturyLink's bi-weekly reports.

Attorney Oldemeyer stated that nothing has progressed with the connection between Allenspark and Estes Park. CEO Culp advised that the Town of Estes Park is willing to give fiber to CenturyLink for that connection but CenturyLink has yet to follow through on this option with the town.

b. NICE Contract Dispute

LETA is disputing software upgrade charges that should have been part of the maintenance package agreement in the contract. Due to State of Colorado radio upgrades, upgrades are also required on the radio loggers. NICE applied patches to the Larimer County radio logger but refused to apply them throughout the county due to the dispute. CEO Culp advised that Attorney Oldemeyer presented a contract amendment to NICE to provide clarity. She stated that no resolution has been reached and LETA is actively working with NICE to resolve the issue.

c. LETA ESINET

CEO Culp requested that board members assist her with getting signed MOU's back from their agencies in order to move forward with the project.

Treasurer Westbrook stated that Loveland is waiting on the fiber pair information. He proposed that the fiber pair information be removed from the MOU and put in an exhibit in order to continue with the project. CEO Culp stated that she would wait for the revised document.

CEO Culp also requested that Director Johnson assist her with getting a signed contract back from CSU for their fiber connection.

d. CTL 9-1-1 Tariff

CEO Culp advised that she and Attorney Oldemeyer continue to have weekly settlement discussions with CenturyLink and other 9-1-1 Authorities. She expressed concern that CenturyLink has stated that what is installed today is what is going to be included in the tariff, which means no upgrades will be done to the network.

e. TracFone ETC Filing

CEO Culp stated that TracFone withdrew their application for ETC status and may be moving forward with legislation. She advised that if TracFone is not required to submit 9-1-1 surcharge fees, other providers could do the same, and it would impact revenue for all 9-1-1 Authorities. CEO Culp recommended opposing this legislation.

f. Airbus 9-1-1 Tariff | BESP Application

CEO Culp advised that LETA has intervened in the application. Settlement meetings will be scheduled to discuss their tariff and NG911 offerings. CEO Culp stated that no dates have been scheduled.

g. Estes to Lyons Fiber Project

CEO Culp presented a 4-phase project outline to the LETA Board. The Board expressed appreciation for the breakdown of phases and costs. CEO Culp stated that she anticipates the project could take anywhere from 18-24 months.

h. Larimer County HR/Benefits Management

CEO Culp advised that she has been researching alternative options for LETA. Chief Kufeld is also having discussions with the Town of Estes Park and the possibility of taking on the HR Management role for LETA. CEO Culp stated that Larimer County will let LETA take the year to transition to another solution. CEO Culp indicated her target date for a solution is the end of August and she will present options to the Board.

7 NEW BUSINESS

a. NG 911 Legislation

CEO Culp advised that 911 legislation has been introduced to form a Statewide NG911 board. She stated that the purpose of this legislation is unclear. The legislation language removes the threat of losing local control but the board may not be necessary if the state enters an NG911 Tariff with CenturyLink or Airbus. CEO Culp recommended to the board that LETA neither oppose or support the legislation but stay neutral on the issue for now.

8 LETA Board Communications

No comments.

9 MEETING ADJOURNMENT

Chair Kufeld called for a motion to adjourn. Secretary Charles made the motion. Treasurer Westbrook seconds the motion. All in favor.

Meeting adjourned at 09:56.