



LETA Meeting Minutes

Date: 08/01/18

1 CALL TO ORDER | ROLL CALL

Chair Kufeld called the meeting to order at 0902 and conducted a roll call. Members present: Chair Kufeld, Vice Chair Leshner, Treasurer Westbrook, Secretary Charles, Director Johnson, Director Manago and Director Yeager.

Staff members present: Chief Executive Officer (CEO) Kimberly Culp, Technical Manager Ed Roth, Operations Manager Val Turner and GIS Analyst Ben Butterfield.

2 EXECUTIVE SESSION

The LETA Board entered executive session at 0903 hrs and left executive session at 1007 hrs. Regular board meeting resumed at 1008 hrs.

3 PUBLIC COMMENT

Individuals wishing to speak during public comments are welcome and should limit their comments to 5 minutes. No comments.

4 CONSENT CALENDAR

- a. Approval of June 6th, 2018 meeting minutes
- b. Approval of May-June finance report
- c. Approval of May-June deposits and bills report

Chair Kufeld called for a motion to approve the consent calendar. Director Yeager made the motion to approve. Director Johnson seconds the motion. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Kufeld, Vice Chair Leshner, Treasurer Westbrook, Secretary Charles, Director Johnson, Director Manago and Director Yeager. **NOES:** None **ABSENT:** None. **ABSTAIN:** None

5 OLD BUSINESS

a. LETA ESI NET

CEO Culp advised the ESInet is up and the NICE loggers have been moved and are performing nicely. VIPER will be moved next week followed by the backups 30 days later. CEO Culp stated the MOU with Fort Collins is still outstanding but has not prevented LETA from doing the work.

b. CTL 9-1-1 Tariff

CEO Culp covered this in Executive Session.

c. Airbus BESP Application/Tariff

CEO Culp advised that the tariff is suspended, and Colorado does not have another option for a 911 provider at this time.

d. Estes - Lyons Fiber Project

CEO Culp stated that this project is facing private easement issues and is still pending. LETA will be at the table for discussions about the Crown Castle fiber path.

e. Larimer County HR/Benefits Management

CEO Culp advised that she asked Attorney Oldemeyer's firm to try to renegotiate the IGA with Larimer County. Larimer County refused to renegotiate. CEO Culp is still looking for a solution. She suggested a board meeting prior to the October retreat in order to sign a contract and be ready to move over by January 1st, 2019.

f. Ten Year Financial Projections Draft 2

CEO Culp advised that by raising the 911 surcharge, LETA is better positioned for the NG911 Tariff. CEO Culp recommends a surcharge increase for 2019. She stated that she would like the board to make a decision in October in order to give carriers 90-day notice and begin collecting the increased surcharge on January 1, 2019.

6 NEW BUSINESS

a. 2019 9-1-1 Surcharge

Discussed above.

b. Call Box Request

CEO Culp stated that she received a request for a callbox from CSU Mountain Campus in the Pingree Park area. After a site visit, it was found that there was a need for at least one callbox, possibly two. CEO Culp recommended the board fund one callbox this year and budget for the second in 2019.

Chair Kufeld called for a motion to approve funding one callbox on the CSU Mountain Campus in Pingree Park. Vice Chair Leshner made the motion to approve. Director Manago seconds the motion. All in favor.



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UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Kufeld, Vice Chair Leshner, Treasurer Westbrook, Secretary Charles, Director Johnson, Director Manago and Director Yeager. **NOES:** None **ABSENT:** None. **ABSTAIN:** None

c. IPAWS

CEO Culp advised the board that LETA staff is approved to send IPAWS alerts as the technology is integrated with Everbridge. She stated that LETA is authorized to send those alerts now and will communicate that to government partners and emergency managers.

d. EMD ACE

CEO Culp congratulated Estes Park on their recent ACE accreditation. They will be formally recognized at Navigator 2019 in Washington D.C.

7 STAFF UPDATES

The board has no questions for staff

8 LETA BOARD COMMUNICATIONS

No communications to report.

9 MEETING ADJOURNMENT

Chair Kufeld called for a motion to adjourn. Vice Chair Leshner made the motion. Director Yeager seconds the motion. All in favor.

Meeting adjourned at 10:30.