



LETA Meeting Minutes

Date: 06/05/24

1 CALL TO ORDER | ROLL CALL - 0900

Board Chair Charles called the meeting to order at 0900 and conducted a roll call. Director Poley not present (excused). Secretary Robinson absent (excused).

Staff members present: Attorney Tracy Oldemeyer, Chief Executive Officer (CEO) Kimberly Culp.

2 REVIEW OF THE AGENDA

No additions.

3 PUBLIC COMMENT

No comments.

4 FINANCIAL REVIEW

CEO Culp reviewed the March and April finance reports with the board. She called out revenue from the state lease. No questions from the board.

5 CONSENT CALENDAR

- a. **Approval of April 3rd meeting minutes**
- b. **Approval of March and April finance reports**
- c. **Approval of March and April deposits and bill reports**

Chair Charles called for a motion to approve the consent calendar. Vice Chair Shellhammer made the motion to approve. Director Coldiron seconds the motion. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Charles, Secretary Shellhammer, Treasurer Allar, Director Poley, Director Barker, Director Coldiron and Director Stewart. **NOES:** None **ABSENT:** Director Robinson **ABSTAIN:** None

6 AUDIT REPORT

Alan from Anderson Whitney presented the 2023 Financial Audit Report. Chair Charles asked about the revenue labeled partner reimbursement. CEO Culp advised those funds were for EagleView reimbursement from partner agencies. Director Barker commended the fiscal stewardship of LETA.

7 ANNUAL REPORT

CEO Culp shared LETA's 2023 Annual Report with the Board. No questions.

8 PUBLIC RECOGNITION

CEO Culp shared with the board that Jackson County had taken their first EMD call. A resolution recognizing Jackson County's commitment to the EMD Program and Kayla Rizor, Jackson County Communication Manager, for taking the first EMD call.

Chair Charles called for a motion to approve the resolution recognizing Jackson County and Kayla Rizor. Director Barker made the motion to approve. Director Coldiron seconds the motion. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Charles, Secretary Shellhammer, Treasurer Allar, Director Poley, Director Barker, Director Coldiron and Director Stewart. **NOES:** None **ABSENT:** Director Robinson **ABSTAIN:** None

9 NEW BUSINESS

- a. Letter from Pinewood Springs Fire Protection Board
Requesting LETA Board assistance regarding a CenturyLink power outage. Pinewood Springs is concerned with the lack of backup power available. CEO Culp's recommendation is to proceed with some level of engagement with the PUC regarding the power outage in hopes that we will get more information from CenturyLink through this process.

Chair Charles called for a motion to approve LETA staff moving forward with an informal complaint. Director Stewart made the motion to approve. Vice Chair Shellhammer

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Charles, Secretary Shellhammer, Treasurer Allar, Director Poley, Director Barker, Director Coldiron and Director Stewart. **NOES:** None **ABSENT:** Secretary Robinson **ABSTAIN:** None

10 OLD BUSINESS

- a. 9-1-1 Legislation
 - i. Enterprise Board SB24-139
CEO Culp advised that the bill was passed and signed by the Governor. State surcharge will be increased and go to the State Enterprise Board.
- b. 9-1-1 Tariff
 - i. Improvement Plan
CEO Culp stated that testimony is being filed. CenturyLink now needs to show where they can improve the network and the cost to do so. LETA is concerned that they are building infrastructure that they will receive profit from and expect 911 to pay for it. Hearing is set for June 17th.
 - ii. GIS Tariff
We are live with Location Based Routing and we do not need the offerings of the GIS tariff; however, the 911 community is ok with the extra cost of this tariff.

- c. Lease|Venture Dr finishes
 - i. State lease process
Lease has been signed. CEO Culp continues discussion with the State.
 - ii. Venture Dr finishes
CEO Culp stated that the LETA team will now begin working on the finishes at the Venture Drive building.

- d. Jackson County update
 - i. Grant funds
CEO Culp stated that LETA will receive \$70K for the investment on upgrades.
 - ii. VIPER
Successfully moved over to VIPER 7.
 - iii. Network
 - iv. EMD
 - v. Text to 911
Expect to have text to 911 available in approximately 60 days.
 - vi. ETC
 - vii. Funding PSAP items

- e. EMS Boundary Project
Pending TVEMS and PFA IGA. That IGA will need to be filed with their response plans to the county commissioner. LETA will then make changes to the map.

- f. CRISP Policy
No progress.

11 STAFF COMMUNICATION

No comments.

12 LETA BOARD COMMUNICATION

No comments.

13 ADJOURN

Chair Charles calls for a motion to adjourn. Director Coldiron made the motion to adjourn. Director Barker seconds. All in favor. Meeting adjourned at 1016.