



# LETA Meeting Minutes

Date: 02/07/24

## 3 CALL TO ORDER | ROLL CALL - 0900

Board Chair Charles called the meeting to order at 0900 and conducted a roll call. Director Barker not present (excused). All other members present.

Staff members present: Attorney Tracy Oldemeyer, Chief Executive Officer (CEO) Kimberly Culp

## 2 REVIEW OF THE AGENDA

CEO Culp requested the addition of UCH PBX issue under new business.

Chair Charles calls for a motion to approve the addition of UCH PBX under new business. Secretary Shellhammer made a motion to approve. Director Robinson seconds. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Charles, Secretary Shellhammer, Treasurer Allar, Director Robinson, Director Poley, Director Coldiron and Director Stewart. **NOES:** None **ABSENT:** Director Barker **ABSTAIN:** None

## 4 PUBLIC COMMENT

No comments.

## 3 FINANCIAL REVIEW

CEO Culp reviewed the November and December finance reports with the board.

Chair Charles calls for a motion to approve the November and December finance reports. Treasurer Allar made a motion to approve. Director Poley seconds. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Charles, Secretary Shellhammer, Treasurer Allar, Director Robinson, Director Poley, Director Coldiron and Director Stewart. **NOES:** None **ABSENT:** Director Barker **ABSTAIN:** None

## 4 CONSENT CALENDAR

- a. Approval of December 6<sup>th</sup> meeting minutes
- b. Approval of November and December finance reports
- c. Approval of November and December deposits and bill reports
- d. Approval of Resolution 2024-1 Public Posting of Meeting Agendas
- e. Approval of Resolution 2024-2 Authorizing the purchase of 4867 Venture Dr
- f. Approval of Resolution 2024-3 Authorizing the lease of 4872 Endeavor Dr



## LETA Meeting Minutes

Chair Charles called for a motion to approve the consent calendar without the December meeting minutes. Director Robinson made the motion to approve. Secretary Shellhammer seconds the motion. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Charles, Secretary Shellhammer, Treasurer Allar, Director Robinson, Director Poley, Director Coldiron and Director Stewart. **NOES:** None **ABSENT:** Director Barker **ABSTAIN:** None

### 5 BOARD ACTION

#### A. Election of Officers

##### I. Chair

Director Robinson and Secretary Shellhammer nominate Chair Charles. No other nominations.

Chair Charles called for a motion to approve himself as Chair for another term. Secretary Shellhammer made the motion to approve. Director Stewart seconds the motion. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Charles, Secretary Shellhammer, Treasurer Allar, Director Robinson, Director Poley, Director Coldiron and Director Stewart. **NOES:** None **ABSENT:** Director Barker **ABSTAIN:** None

##### II. Vice Chair

Director Robinson nominates Secretary Shellhammer. No other nominations.

Chair Charles called for a motion to approve Secretary Shellhammer to Vice Chair. Director Robinson made the motion to approve. Director Coldiron seconds the motion. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Charles, Secretary Shellhammer, Treasurer Allar, Director Robinson, Director Poley, Director Coldiron and Director Stewart. **NOES:** None **ABSENT:** Director Barker **ABSTAIN:** None

##### III. Secretary

Secretary Shellhammer nominates Director Robinson. No other nominations.

Chair Charles called for a motion to approve Director Robinson to Secretary. Treasurer Allar made the motion to approve. Director Coldiron seconds the motion. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Charles, Secretary Shellhammer, Treasurer Allar, Director Robinson, Director Poley, Director Coldiron and Director Stewart. **NOES:** None **ABSENT:** Director Barker **ABSTAIN:** None

##### IV. Treasurer

Secretary Shellhammer nominates Treasurer Allar. No other nominations.

Chair Charles called for a motion to approve Treasurer Allar to Treasurer. Director Robinson made the motion to approve. Secretary Shellhammer seconds the motion. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Charles, Secretary Shellhammer, Treasurer Allar, Director Robinson, Director Poley, Director Coldiron and Director Stewart. **NOES:** None **ABSENT:** Director Barker **ABSTAIN:** None

## 6 OLD BUSINESS

### a. 9-1-1 Legislation

#### i. Resource Center/Training Standards

CEO Culp stated that the bill passed committee with the amendment for training standards. The bill will now go to appropriations and will need to get through the House. CEO Culp has no concerns with LETA's compliance to the training standards due to the ETC program. This bill calls to question whether the PUC should extend their demarcation into the PSAPs and their training programs. CEO Culp recommends remaining neutral on this bill.

#### ii. Misuse of 911

CEO Culp is not sure if this bill will be introduced this session. She will continue to watch this closely.

#### iii. Recognition of 911 personnel as First Responders

This bill passed out of committee. The LETA Board passed a resolution in April to recognize 911 personnel as First Responders.

#### iv. Enterprise Board

CEO Culp advised that this bill allows state surcharge to go as high as \$0.50. Citizens will be paying extra to fund programs in other areas of the state. CEO Culp is concerned about loss of local control, PUC overreach, and turning over monies with no oversight or mentoring. CEO Culp's recommendation is to formally oppose this bill.

Chair Charles called for a motion to formally oppose the Enterprise Board bill. Director Robinson made the motion to approve. Secretary Shellhammer seconds the motion. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Charles, Secretary Shellhammer, Treasurer Allar, Director Robinson, Director Poley, Director Coldiron and Director Stewart. **NOES:** None **ABSENT:** Director Barker **ABSTAIN:** None

### b. 9-1-1 Rules

- i. Outage Reporting Requirements  
LETA is participating in the PUC process for the Jackson County outage.
- c. 9-1-1 Tariff
  - i. Improvement Plan  
CEO Culp advised that this plan is meant to improve and closes gaps in 911 networks. It will increase tariff costs and LETA would be responsible for sharing the cost of work that doesn't benefit our community.
- d. Carrier Audit
  - i. Verizon Audit Results  
PUC audited Verizon and found some out of compliance results for MLTS. None of the results will impact LETA's surcharge. The full audit report is available on the Board Teams channel.
- e. Rural Readdressing Project
  - i. Larimer County Resolution  
CEO Culp stated that this project will start again soon. This is a high-profile project and the board should be aware that it is underway again.
- f. EMS Boundary Project  
TVEMS is near agreement with PFA. No movement on Park Hospital District.
- g. CRISP Policy  
No update – still pending. LETA has requested to participate in the discussion.

## **7 NEW BUSINESS**

- a. Master Callbox Plan 2024  
CEO Culp stated that the quote for the 2024 callboxes came in under budget so LETA will be adding 5 callboxes in Jackson County in 2024 as well.
- b. UCH PBX issues  
UCH phone lines not presenting accurately at the PSAPs. LETA has addressed the issue with UCH. They have corrected the issue and they will be working on training their staff to call 911 directly.

## **8 STAFF COMMUNICATION**

Secretary Shellhammer wanted to thank the LETA Ops team for helping LCSO & courts with their paging system last year and the tremendous strides they've made on that project.

## **9 LETA BOARD COMMUNICATION**

No comments.

## **10 ADJOURN**

Chair Charles calls for a motion to adjourn. Treasurer Allar made the motion to adjourn. Director Coldiron seconds. All in favor. Meeting adjourned at 0956.