



LETA Meeting Minutes

Date: 12/04/13

1 CALL TO ORDER ROLL CALL

Board Chair Bill Nelson called the meeting to order at 0902 and conducted a roll call of all members present. Present: Chairman Nelson, Vice Chair Kufeld, Treasurer Westbrook, Secretary Charles Director Christensen, Director Johnson and Director Leshner. Staff: Executive Director Culp, Technical Manager Roth, Training Specialist Turner, Attorney John Frey.

2 PUBLIC COMMENT

Board Chair Bill Nelson called for public comment. No public comments received.

3 REVIEW OF THE AGENDA

Board Chair Bill Nelson reviewed the agenda and asked for the addition of any items to be considered by the Board. No comments received.

4 FINANCIAL REPORT

Executive Director Culp had nothing unexpected in the financial report to discuss. No questions received from the board.

5 CONSENT AGENDA

a. Approval of November 6th, 2013 meeting minutes

b. Approval of October Finance Report

c. Approval of October deposits and bills report

d. Approval of a Resolution for the 2014 appointment of Chief Kufeld and Chief Charles to the LETA Board.

e. Approval of a Resolution adopting a settlement with AT&T

f. Approval of a Resolution appointing John Frey as legal counsel.

g. Approval of a Resolution for the Town of Windsor's withdrawal from the LETA IGA

h. Approval of a Resolution adopting the 2014 9-1-1 Sucharge at \$.45.

Board Chair Nelson called for a motion to approve the items on the Consent. Vice Chair Kufeld made a motion to approve. Director Christensen 2nds the motion. The motion passed:

UNANIMOUSLY PASSED on the following vote: **AYES:** Chairman Nelson, Vice Chair Kufeld, Treasurer Westbrook, Secretary Charles, Director Johnson, Director Christensen and Director Leshner. **NOES:** None **ABSENT:** None **ABSTAIN:** None

6 2014 BUDGET OVERVIEW

Alan Holmberg presented an overview of the 2014 LETA budget. He highlighted a \$4.5 million fund balance at the end of 2013. No questions received from the Board.

7 PUBLIC HEARING ON THE 2014 BUDGET

Board Chairman Bill Nelson opened the public hearing on the 2014 LETA budget. No public comments received.

Board Chairman Bill Nelson calls for a motion to close the public hearing. Secretary Charles makes the motion. Vice Chair Kufeld seconds the motion. The motion passed:

UNANIMOUSLY PASSED on the following vote: **AYES:** Chairman Nelson, Vice Chair Kufeld, Treasurer Westbrook, Secretary Charles, Director Johnson, Director Christensen and Director Leshner. **NOES:** None **ABSENT:** None **ABSTAIN:** None

8 APPROVAL OF THE 2014 BUDGET

Board Chairman Bill Nelson calls for a motion to approve the 2014 LETA Budget. Director Christensen makes the motion. Secretary Charles seconds the motion. The motion passed:

UNANIMOUSLY PASSED on the following vote: **AYES:** Chairman Nelson, Vice Chair Kufeld, Treasurer Westbrook, Secretary Charles, Director Johnson, Director Christensen and Director Leshner. **NOES:** None **ABSENT:** None **ABSTAIN:** None

9 OLD BUSINESS

a. Flood Infrastructure update

Executive Director Culp advised that the PUC has opened a docket on this issue and that the hearing has been moved to January. Executive Director Culp advised that

LETA has been called to present at the hearing about the diversity issues in Estes Park. Executive Director Culp is hopeful that rule making will come of this docket.

b. 2014 Meeting Dates

Executive Director Culp wanted the Board to be aware that the only change to the 2014 meeting dates is the date of the retreat.

c. 2014 Retreat

Executive Director Culp stated that the Retreat will be held on Wednesday, January 15th from 9 a.m. to 3 p.m.

10 EXECUTIVE DIRECTOR REPORT

A. Project Update

i. DSS

Executive Director Culp advised the Board that follow up was still needed with CSU. She stated that a request has been submitted to DSS for the Ft. Collins and Loveland equipment. Executive Director Culp also stated that the cost to each agency is less than originally expected.

ii. Pictometry

Executive Director Culp advised that the flood imagery should be ready in 30-45 days and that it will be released as soon as LETA receives it.

iii. Everbridge

Executive Director Culp stated that LETA is still on track to start the extended beta project with Everbridge. She advised that as soon as LETA gets the account and infrastructure set up that it will be ready to roll out to the Communications Managers.

iv. Everbridge

No update given.

B. State 9-1-1

- i. Text to 9-1-1 (Pitkin County – Weld County) – no update.
- ii. RFI Docket – no update.
- iii. 911 Task Force – no update.

C. Federal 911 Issues

- i. CSRIC Committee(s) – no update.

9 Attorney Report

- a. LETA Board Term Expirations
 - i. Chief Steve Charles – Fire Districts
 - ii. Chief Wes Kufeld – Estes Park | Small Towns
 - iii. Director Bill Westbrook – City of Loveland

All board members up for term expirations have expressed that they would like to remain on the board. Attorney Frey advised that a resolution will be made for the December meeting.

10 NEW BUSINESS

i. Pictometry

Executive Director Culp had Technical Project Manager Ed Roth present to the board a demo of the school floor plan project. Technical Project Manager Roth advised the board the cost of the initial scope, with a large part of that cost being CSU. Executive Director Culp explained to the board the importance of including CSU in the first phase of the project. The board agreed with this and had no concerns

ii. LETA Office Space

Executive Director Culp advised that this topic can be tabled until next month's meeting.

iii. 2014 Meeting Dates

iv. 2014 Retreat



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Chair Nelson advised that he has a scheduling conflict on the January 8th retreat date. The board agreed to move the meeting to Wednesday, January 15th to accommodate.

11 MEETING ADJOURNMENT

With no further items for consideration, the LETA Board Chair called for a motion to adjourn. Director Christensen made a motion to adjourn. Secretary Charles seconds the motion. The meeting adjourned at 11:30 a.m.