



LETA Meeting Minutes

Date: 03/05/14

1 CALL TO ORDER ROLL CALL

Board Chair Bill Nelson called the meeting to order at 0904 and conducted a roll call of all members present. Present: Chairman Nelson, Vice Chair Kufeld, Treasurer Westbrook, Director Christensen, Director Johnson and Director Leshner. Staff: Executive Director Culp, Technical Manager Roth, Training Specialist Turner, Attorney John Frey. Excused Absence: Secretary Charles

2 PUBLIC COMMENT

Board Chair Bill Nelson called for public comment. Loveland Emergency Communications Center Manager, Mark Gaisford, informed the board that LECC had reaccredited with NAED for the third straight time. Mark Gaisford thanked the LETA board for the support of the program. Executive Director Culp stated that this reaccreditation is a reflection of the skill that LECC dispatchers have and that their team is committed to the EMD program. She also commended the LETA board for making EMD a priority.

Mark Gaisford also stated that the new phone system was up and running during their large incident on Sunday night and they had no issues. He also thanked Executive Director Culp for arriving on site that evening and the following day to assist with Everbridge notifications.

3 REVIEW OF THE AGENDA

Board Chair Bill Nelson reviewed the agenda and asked for the addition of any items to be considered by the Board. No comments received.

4 FINANCIAL REPORT

Executive Director Culp advised that there was nothing of concern that she wanted to address as 2013 was closing. Chair Nelson asked about going over by \$4000 in 2013. Executive Director Culp stated that it was an invoice that came in late. No further questions received from the board.

5 CONSENT AGENDA

- a. Approval of January 2014 meeting minutes**
- b. Approval of December and January Finance Report**
- c. Approval of December and January deposits and bills report**

Board Chair Nelson called for a motion to approve the items on the Consent Agenda. Treasurer Westbrook made a motion to approve. Vice Chair Kufeld 2nds the motion. The motion passed:

UNANIMOUSLY PASSED on the following vote: **AYES:** Chairman Nelson, Vice Chair Kufeld, Treasurer Westbrook, Director Johnson, Director Christensen and Director Lesher. **NOES:** None **ABSENT:** Secretary Charles **ABSTAIN:** None

6 OLD BUSINESS

- a. Call Routing Update** – Executive Director Culp had previously requested that all misrouted calls be forwarded to LETA for research and review. Executive Director Culp stated that there were 2 calls that were not handled properly immediately following the meeting with Weld County but since then there have been no other concerns brought forward. Executive Director Culp alerted everyone to the I-25 corridor misroutes and there have been no concerns. Director Lesher stated that it does seem that Weld County is putting in more effort than they have the previous 10 years.
- b. 911 Diversity Docket** – Executive Director Culp provided the board with notes of her testimony. She advised that Commissioner Patton would do a report but nothing has been filed yet. Executive Director Culp stated that there is still a risk but that it cannot be fixed until there is an infrastructure commitment from CenturyLink or the PUC. Chair Nelson asked if there was a need to have the Sheriff and Police Chiefs try to push this matter forward. Executive Director Culp advised that she will send the PUC an email requesting a timeline for the report. If she does not get a response from them, she will draft a letter on behalf of the LETA board and the Town of Estes Park to be filed on the docket.

7 EXECUTIVE DIRECTOR REPORT

- a. Project Update**
 - i. VIPER** – Executive Director Culp advised that the phone cuts are complete. She also stated that there were no tickets over

the weekend and that the system is stable. Executive Director Culp advised that there are still 3-4 weeks of post cut items to work on through the month of March.

- ii. **DSS** – Executive Director Culp stated that there are still a couple of DSS projects that are ongoing. She advised that Fort Collins is done with their IP radio install and that Estes Park is ready to go. Executive Director Culp says that work at CSU is still pending at this point.
- iii. **Pictometry** – Executive Director Culp stated to the Board that the floor plan project had been paused due to the phone project. This project is still on track for an August 2014 completion.
- iv. **Text 2 911** – Executive Director Culp advised that the PSAP's are anxious about text 2 911 but that it is something that has to be done. Executive Director Culp would like to be in a test environment for 30-60 days before going public. She stated that the counties that are beta testing text 2 911 say that they are not receiving a lot of texts. Executive Director Culp states that she would like to see CSU receive those texts from their tower and not have them go to FCPS. She states that testing should be ready in April.

b. State 9-1-1

- i. **LETA is hosting the 911 Task Force Meeting on 3/6 at Loveland Police Department.**

8 Attorney Report

Attorney Frey advised the board that an arbitrator has been selected. He also stated that the venue will be here in Larimer County. Tracy Oldenmeyer received notification that microDATA may be willing to go to mediation. Attorney Frey advised that if there were significant things that the Board needed to know that he would communicate with them via email.

9 New Business

- a. **CenturyLink and Intrado ALI Management**

- i. Executive Director Culp advised the Board that CenturyLink did not renew their contract with Intrado. Executive Director Culp stated that ALI service is currently built into the tariff and that a new tariff may need to be written. She stated that this is a big deal and that LETA will need to be closely involved with this situation.

10 MEETING ADJOURNMENT

With no further items for consideration, the Board Chair calls for a motion for the meeting to be adjourned. Meeting adjourned at 09:53 a.m.