



# LETA Meeting Minutes

Date: 10/02/13

## 1 CALL TO ORDER ROLL CALL

Board Chair Bill Nelson called the meeting to order at 0900 and conducted a roll call of all members present. Present: Chairman Nelson, Vice Chair Kufeld (by phone), Treasurer Westbrook, Secretary Charles and Director Leshner. Staff: Executive Director Culp, Technical Manager Roth, Training Specialist Turner, Attorney John Frey. Excused Absence: Director Christensen and Director Johnson

## 2 PUBLIC COMMENT

Board Chair Bill Nelson called for public comment. No public comments received.

## 3 REVIEW OF THE AGENDA

Board Chair Bill Nelson reviewed the agenda and asked for the addition of any items to be considered by the Board. Executive Director Culp requested to add updates on Pictometry and FEMA to the Flood 2013 report. Vice Chair Kufeld extended thanks to Executive Director Culp for all of her hard work and assistance during the flood event.

## 4 FINANCIAL REPORT

**A. Discussion and Overview of the Boards Financial Status** - Executive Director Culp presented the financial status to the Board and reported that LETA is collecting more revenue from both wireless and hardwire lines than was budgeted for. Executive Director Culp expressed that there was nothing of concern that she wanted to bring to the boards attention. No questions received

**B. 2014 Budget Draft Overview** – Executive Director Culp highlighted various items with notes. She added that prepaid wireless numbers don't get calculated until the end of November. Executive Director Culp asked the board if they would like to review the budget draft now or to discuss it next month to allow more time for review. The board agreed to put a budget work session on next month's agenda.

## 5 CONSENT AGENDA

**September meeting minutes**

**August finance report**  
**August deposits and bills**  
**Resolution adopting the Physician Advisor Contract for 2014**

Board Chair Nelson called for a motion to approve the items on the Consent Agenda. Secretary Charles made motion to approve. Vice Chair Kufeld 2nds the motion. The motion passed:

UNANIMOUSLY PASSED on the following vote: **AYES:** Chairman Nelson, Vice Chair Kufeld, Treasurer Westbrook, Secretary Charles and Director Lesher. **NOES:** None **ABSENT:** Director Johnson and Director Christensen **None ABSTAIN:** None

## **6 OLD BUSINESS**

### **A. LETA IGA Cleanup**

Executive Director Culp and Attorney Frey spoke about this issue and decided to wait until the first of the year due to current circumstances. No further discussion.

### **B. ANI | ALI Issue with Intrado – CenturyLink**

Executive Director Culp was supposed to have a phone call with PUC and Intrado to discuss the RCA for this event. She is still trying to coordinate this conference call. Executive Director Culp advised the board that CenturyLink needs a better understanding of exactly what Intrado did and Intrado is engaging their legal counsel after finding out Attorney Frey was involved. Executive Director Culp will wait another week and then will move forward with the filing a formal complaint.

### **C. Intra Inter Lata**

Executive Director Culp has waited weeks for a RCA. She is continuing to push them to get this information. It was found that this was not only a local issue but a state wide issue.

## 7 EXECUTIVE DIRECTOR REPORT

### A. Project Update

i. mD – PECC

Executive Director Culp advised that mD is not making a lot of progress on LETA tickets. A new build, that was supposed to fix many of the bugs, was deployed on 9/18. The upgrade was done at 3 am at 9:02 a.m. the entire system crashed. Executive Director Culp advised that the system came back up within minutes and was fully operational. She also said that all centers were impacted but only 4 of 5 actually felt the impact. Executive Director Culp ordered the upgrade be rolled back and the old version be put back on. mD has advised that the new build is fixed and LETA will be deploying this next week. Executive Director Culp advised that mD isolated the problem with dialogics and have taken that component off on the new build. If this build works correctly, it will resolve at least dozen trouble tickets.

Executive Director Culp has received no further dialogue from the company on the other outstanding tickets. Treasurer Westbrook asked if there was anything the board could do to move the process forward. Executive Director Culp believes that a letter should be submitted to executives at TCS. The letter would acknowledge that LETA has reached a point of saturation and we are nearly done with their system. Executive Director Culp advised the board that she still has not accepted the FCPS cut and the system is not yet under maintenance.

ii. mD – CSU

CSU has notified LETA that they are ready for their IP integration but Executive Director Culp advised them that LETA was not due to the current circumstances. Executive Director Culp will work with them on setting a date and anticipates this will be done in the next couple of weeks.

iii. mD – LCSO

LCSO integration is moving forward. Executive Director Culp advised that lines will be tested this week and will be ready for Friday cut.

iv. DSS

Executive Director Culp advised the board that a 2<sup>nd</sup> logger has been installed at Loveland PD and that the purpose of this is for software to be tested in a closed environment.

v. Pictometry

Technical Manager Roth and Training Specialist Turner are still working on the school floor plan project. Executive Director Culp has further updates in new business.

vi. Everbridge

Executive Director Culp advised that LETA was working extensively with Everbridge on the re-design. Executive Director Culp took the Everbridge team on the tour of the damaged areas when they visited last week and drove home why we need a good system. Executive Director Culp advised the board that Everbridge has done everything that LETA has asked them to do and that she liked what she saw from a citizen opt in perspective. Everbridge also showed the LETA team their redesigned geo-coding which is something that no other vendor is doing. Executive Director Culp said that the timeframe on the geo-code piece is tentatively set for the spring of 2014. Executive Director Culp recommends to the board that LETA start negotiating an early contract renewal with Everbridge. She stated that this would give the board a good solid budget numbers for next year. No concerns from the board on this recommendation.

### **B. State 9-1-1**

i. Century Link-Tariff

The PUC has requested more comments in regards to the RFI for NG911. Executive Director Culp advised that she is not submitting comments but will be monitoring the situation.

ii. 911 Summit

Executive Director Culp does not feel that there is good info coming from 911 Task Force and she has submitted her concerns to the PUC. Executive Director Culp explained that there are a lot of serious issues going on in Colorado as it relates to 911 and she feels that these groups are off track and the meetings are not very beneficial.

**C. Federal 911 Issues**

i. EAS Committee Update

Executive Director Culp advised the board that the EAS committee will be planning a nationwide EAS test. She also stated that the NG911 committee has not yet held its first meeting.

**D. LETA Board Term Expirations**

Chief Steve Charles – Fire Districts  
Chief Wes Kufeld – Estes Park | Small Towns  
Director Bill Westbrook – City of Loveland

Executive Director Culp reminded the board that the terms for these board members would be coming up at the end of the year. This will be addressed at next month's meeting.

**8 NEW BUSINESS**

**a. 2013 Flood Infrastructure Report**

**i. 9-1-1 impact**

- 1. 911 Outage** – Executive Director Culp advised the board that at 11:51 a.m. on September 12<sup>th</sup> all 911 phones were lost. Executive Director Culp said that all 911 ability in the entire area of Estes Park, Pinewood Springs and Glen Haven was lost. She stated that the central office became isolated and that fiber going in and out of that area was completely lost.
- 2. Condition 4 Routing** – Executive Director Culp explained to the board that condition 4 routing is the ability for citizens to call 911 and that call is directed to a ten digit number. Executive Director Culp advised that condition 4 routing was restored on 9/13 at 11:30 pm.

3. **911 Restoration** – Executive Director Culp stated that landline 911 services in Estes Park and Allenspark were not restored until Monday September 16<sup>th</sup>. She also advised that there is currently no timeframe for restoring service in Glen Haven or Pinewood Springs.

ii. **Wireless Impact**

1. **AT & T** – Executive Director Culp advised that wireless service was lost on the afternoon of September 12<sup>th</sup>. AT&T drove in from Phoenix, AZ with their own truck to set up a mobile tower.
2. **Verizon** – Executive Director Culp contacted Verizon Wireless and coordinated with them to fly in people and equipment to stand up and infrastructure in Estes Park. She stated that Verizon also brought satellite phones for people to use.

iii. **MOE Impact**

1. **Outage**– Executive Director Culp advised the board that the MOE network was lost on 9/12 at 11:51 pm and that Estes Park lost the mD system at this time.
2. **Restoration** -Executive Director Culp stated that the MOE was restored on 09/15 at 0400 hours and had two additional outages on 09/15 throughout the day.
3. **New Equipment Installation** – Executive Director Culp was on site this week to help stand up new mD equipment in Estes Park. She advised that this equipment will allow Estes Park to operate as if they are not connected to the bigger system. She stated that if they were to lose fiber that they would be fine. Executive Director Culp advised the board that this was a \$36K hardware investment. She confirmed that as of 2 pm yesterday that the equipment is fully operational. Executive Director Culp stated that support services for this equipment will cost \$22K over the next 2 years.

Chairman Nelson asked if the other PSAPs could benefit from the same set up. Executive Director Culp replied that it is something that could be considered for each PSAP but it may be double the cost since mD discounted this project by 50% due to the emergency.



Governor's Office and OIT.

**b. Temporary Remote Attendance for Estes Park**

Attorney Frey advised the board that IGA and Bylaws presume that there is going to be physical attendance at the LETA board meetings. Attorney Frey stated that the board could change the bylaws if they wanted to but that he didn't think it is necessary. He suggested that the board make a motion to approve telephone attendance for board members affected by the 2013 Flood. A quorum was not present to vote on the motion. The board agreed to put it on the Agenda for next month.

## **9 MEETING ADJOURNMENT**

With no further items for consideration, the LETA Board Chair called for a motion to adjourn. Secretary Charles made a motion to adjourn. Treasurer Westbrook seconds the motion. The meeting adjourned at 10:19.