



LETA Meeting Minutes

Date: 06/06/18

1 CALL TO ORDER | ROLL CALL

Chair Kufeld called the meeting to order at 0900 and conducted a roll call. Members present: Chair Kufeld, Treasurer Westbrook, Secretary Charles, Director Johnson, and Director Yeager.

Staff members present: Chief Executive Officer (CEO) Kimberly Culp, Operations Manager Val Turner and GIS Analyst Ben Butterfield.

Excused Absence: Vice Chair Lesher and Director Manago.

2 REVIEW OF THE AGENDA

Chair Kufeld reviewed the agenda and asked the board to consider additional items. No comments.

3 PUBLIC COMMENT

Individuals wishing to speak during public comments are welcome and should limit their comments to 5 minutes. Treasurer Westbrook shared public comment on behalf of City of Loveland employee, Delynn Dudeter, praising CEO Culp for her assistance with phone line questions.

4 CONSENT CALENDAR

- a. Approval of April 4th, 2018 meeting minutes
- b. Approval of Mar-Apr finance report
- c. Approval of Mar-Apr deposits and bills report

Chair Kufeld called for a motion to approve the consent calendar. Treasurer Westbrook made the motion to approve. Director Johnson seconds the motion. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Kufeld, Treasurer Westbrook, Secretary Charles, Director Johnson, and Director Yeager. **NOES:** None **ABSENT:** Vice Chair Lesher, Director Manago. **ABSTAIN:** None

5 BOARD ACTION

- a. Audit

Alan Holmberg explained the general fund balance and the financial position of LETA. Holmberg suggested the LETA board consider investment alternatives that don't have recurring costs; however, governments are limited in what they can invest in. The board agreed it would be beneficial to research what other options there are for investments. CEO Culp will conduct research and make a recommendation to the board at the next board meeting.

b. Ten Year financial plan

Alan Holmberg reviewed and explained the ten-year financial plan which is a compilation of assumptions in regards to the surcharge. He explained that with no surcharge increase, a deficit would be reached in 2021.

CEO Culp made a recommendation to the board that the surcharge be raised as soon as possible, straight to 70 cents and begin to collect additional revenue to be prepared for the NG911 tariff. CEO Culp will request that Alan Holmberg create a projection for a surcharge increase to 70 cents in 2019.

Treasurer Westbrook reminded the board that this projection would keep things status quo, not adding employees or projects. He advised that the decision will have to be made to increase the surcharge or decrease costs.

Chair Kufeld called for a motion to approve the 2017 audit. Secretary Charles made the motion to approve. Director Johnson seconds the motion. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Kufeld, Treasurer Westbrook, Secretary Charles, Director Johnson, and Director Yeager. **NOES:** None **ABSENT:** Vice Chair Leshner, Director Manago **ABSTAIN:** None

6 OLD BUSINESS

a. LETA ESI NET

CEO Culp advised that the fiber project is going well but has run into an issue with the City of Fort Collins not wanting to lease fiber for the amount projected. The cost increase could be substantial and may not be sustainable to LETA. Director Yeager plans to meet with the CFO and City Manager to discuss the issue.

b. CTL 9-1-1 Tariff

CEO Culp explained that the current tariff rates are based on the number of 911 trunks and the cost to LETA is substantial. CTL is providing nothing on the NG911 network in regard to diversity, Central Office upgrades or text messaging.

Secretary Charles asked if regionalization would save cost due to the decrease in total 911 trunks. CEO Culp confirmed that this would save costs. CEO Culp also stated that Communications Center budgets would be significantly impacted in order to cut costs.

c. Airbus BESP Application/Tariff

CEO Culp advised that the proceeding is still moving forward. LETA will be watching and participating in this process.

d. Estes - Lyons Fiber Project

CEO Culp stated that this project has been put on hold as the cost could impact what is going on with the tariff. CEO Culp also stated that Crown Castle is working with CDOT to place fiber along Highway 36.

e. Larimer County HR/Benefits Management

CEO Culp advised that she is working with ADP and may have a solution that will work. She will present options to the board at the August meeting.

f. CTL vs LETA update

CEO Culp advised that there has been no work in the Allenspark area due to easement issues. CEO Culp stated that she would like to see Boulder take a more active role with this issue.

7 NEW BUSINESS

a. 9-1-1 Call Routing

CEO Culp stated that historically the decision was made to route calls based on Fire/EMS/Law boundaries and that making a change to call routing could be very difficult for the PSAP because it impacts their footprint. CSU has been a PS ALI site only and will only get 911 calls from their PBX. CEO Culp stated that she recently gave approval for a cell site at the stadium for stadium calls only.

CEO Culp referenced a recent question about moving dispatch services to another county and if the calls would go along with them. CEO Culp stated that Larimer County calls would not be given to another county. Secretary Charles asked if Larimer County is the only one in the state that routes this way. CEO Culp stated that the decision was based on the size of Fort Collins 911 and the funding they



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had, as well as a larger representation from Fire stating that a majority of the 911 calls were Fire/EMS related.

Secretary Charles made a motion to have CEO Culp draft a policy stating that under the advisement of the LETA Board, LETA's CEO will determine how the calls are routed. Director Yeager seconds the motion. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Kufeld, Treasurer Westbrook, Secretary Charles, Director Johnson, and Director Yeager. **NOES:** None **ABSENT:** Vice Chair Leshner, Director Manago. **ABSTAIN:** None

8 STAFF UPDATES

The board has no questions for staff

9 LETA BOARD COMMUNICATIONS

Secretary Charles stated that for the last 4-5 months the Fire Prevention/Control has desired input from communications. CEO Culp was suggested to be involved in the discussion. Secretary Charles was asked by Director Morgan to let the board know how helpful CEO Culp has been in this process.

10 MEETING ADJOURNMENT

Chair Kufeld called for a motion to adjourn. Secretary Charles made the motion. Director Johnson seconds the motion. All in favor.

Meeting adjourned at 10:38.