



LETA Meeting Minutes

Date: 06/06/19

1 CALL TO ORDER | ROLL CALL

Chair Kufeld called the meeting to order at 0900 and conducted a roll call. Members present: Chair Kufeld, Secretary Charles, Treasurer Westbrook Director Johnson, Director Manago and Director Martinez.

Excused Absence: Vice Chair Lesher

Staff members present: Chief Executive Officer (CEO) Kimberly Culp, Technical Manager Ed Roth, Operations Manager Val Turner and GIS Analyst Ben Butterfield.

2 REVIEW OF THE AGENDA

No comments.

3 PUBLIC COMMENT

Individuals wishing to speak during public comments are welcome and should limit their comments to 5 minutes. No comments.

4 CONSENT CALENDAR

- a. Approval of April 3rd meeting minutes**
- b. Approval of May 2nd special session meeting minutes**
- c. Approval of March – April finance report**
- d. Approval of March - April deposits and bills report**

Chair Kufeld called for a motion to approve the consent calendar. Secretary Charles made the motion to approve. Director Martinez seconds the motion. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Kufeld, Secretary Charles, Treasurer Westbrook, Director Johnson, Director Manago and Director Martinez. **NOES:** None **ABSENT:** Vice Chair Lesher. **ABSTAIN:** None

5 ANNUAL AUDIT REPORT

a. Audit Review

Alan Holmberg presented the annual audit report. He stated the board is in a good financial position and has the capacity to operate. He presented possible investment opportunities that do not have associated fees like First National Bank.

Director Westbrook asked if the board could set up controls with Colorado Trust. Holmberg advised that the board could set up extra approvals and controls in a Colorado Trust account as well.

b. 10-year financial plan

Alan Holmberg presented the board with a preliminary draft of the 10-year financial plan. The documents reflect the \$.70 surcharge. All concerns were addressed. There were no requests to see more figures.

6 OLD BUSINESS

a. CTL NG Tariff

CEO Culp reminded the board that Fort Collins 911 will be the first Larimer County PSAP to move in November. CTL started their walkthrough for demarcation.

CEO Culp stated that there is a grant process started that, if awarded, would offset the NG911 fees and LETA would receive a break. We should know later in June if that grant was awarded to Colorado.

b. CTL Diversity Tariff

CEO Culp stated that she and Attorney Oldemeyer continue to meet with CTL to discuss what diversity looks like and what is included. CEO Culp advised that this will not be a 2019 impact, possibly not even 2020.

c. 2020 Legislative initiative

CEO Culp is currently working with a committee on a complete Title 29 rewrite. This work includes discussions on inflation of the surcharge limit to \$1.40 and the addition of a state 9-1-1 surcharge. CEO Culp is concerned about a state 9-1-1 entity due to 9-1-1 funds going into general funds; however, a state board would pay the NG Tariff fees.

CEO Culp also advised the board that LETA found some carriers are backing into the surcharge. She stated that LETA could request an audit of the carriers but LETA would have to pay for the audit. CEO Culp has engaged Attorney Oldemeyer's office to work through the issue.

d. Comprehensive | Strategic Plan

CEO Culp stated that the results of this plan is very poor. There was not a lot of content or documentation.

e. Hwy 36 Fiber

CEO Culp advised that everything is still on track. CDOT has assured LETA a pair of fiber.

f. Call box RCVFD Station 1

CEO Culp advised that the hardware for this callbox is on order. LETA is paying for the hardware, the fire department is paying for the phone line. This project should be completed in June.

7 NEW BUSINESS

a. Pictometry | Everbridge

i. Charging Model

CEO Culp stated that conversations have all been positive. There are no concerns to bring back to the board.

The LETA Board is concerned with charging responders for access to Pictometry. There was discussion around splitting the cost based on size of the community. Secretary Charles suggested basing it on the city/town annual budget.

The LETA Board agreed to deliver the latest flight to government partners, and agencies that are not partners, at no cost along with a letter that informs them that future flights/deliveries would cost them at a predetermined amount. CEO Culp will continue to work on more numbers to set a pricing model.

b. LETA building options

CEO Culp stated that the McWhinney's have not responded to any requests for leasing or condo options for their property. She is still in communication with LFRA on their property at Highway 34/County Road 3. There are still many questions about who will partner. CEO Culp will continue to have conversations with possible partners and with the builder on the build to suit option.



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c. Windsor rejoining LETA's IGA

CEO Culp explained the Town of Windsor withdrew from the IGA a few years ago and the IGA was never circulated to remove their signatures. The Town of Windsor has requested to be reinstated. CEO Culp recommends the board reinstate the Town of Windsor.

Chair Kufeld called for a motion to reinstate the Town of Windsor to the IGA. Secretary Charles made the motion to approve. Treasurer Westbrook seconds the motion. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Kufeld, Secretary Charles, Treasurer Westbrook, Director Johnson, Director Manago and Director Martinez. **NOES:** None **ABSENT:** Vice Chair Leshner. **ABSTAIN:** None

8 STAFF COMMUNICATION

No updates outside of information provided in the board packet.

9 BOARD COMMUNICATION

CEO Culp advised the 2018 Annual Report is complete and there is a PDF copy available.

10 ADJOURN

Chair Kufeld called for a motion to adjourn. Secretary Charles made the motion to adjourn. Director Manago seconds the motion. All in favor.