



# LETA Meeting Minutes

Date: 02/05/20

## 1 CALL TO ORDER | ROLL CALL

Chair Kufeld called the meeting to order at 0900 and conducted a roll call. Members present: Chair Kufeld, Director Coldiron, Director Johnson, Director Manago and Director Martinez.

Staff members present: Chief Executive Officer (CEO) Kimberly Culp, Technical Manager Ed Roth, Operations Manager Val Turner and GIS Analyst Ben Butterfield.

Excused Absence: Vice Chair Leshner

Absent: Secretary Charles

## 2 REVIEW OF THE AGENDA

No additions or comments.

## 3 PUBLIC COMMENT

Individuals wishing to speak during public comments are welcome and should limit their comments to 5 minutes. No comments.

## 4 CONSENT CALENDAR

- a. **Approval of December 4<sup>th</sup> meeting minutes**
- b. **Approval of January 7<sup>th</sup> meeting minutes**
- c. **Approval of November – December finance report**
- d. **Approval of November - December deposits and bills report**

Chair Kufeld called for a motion to approve the consent calendar. Director Martinez made the motion to approve. Director Manago seconds the motion. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Kufeld, Director Coldiron, Director Johnson, Director Manago and Director Martinez.  
**NOES:** None **ABSENT:** Vice Chair Leshner, Secretary Charles **ABSTAIN:** None

## 5 BOARD ACTION

**a. Election of Officers**

- i. **Treasurer** – Chair Kufeld calls for nominations for Treasurer. Director Johnson nominates Director Manago. Director Martinez nominates herself. Director Manago nominates Director Martinez. Director Johnson seconds the motion. All in favor.

UNANIMOUSLY PASSED on the following vote: AYES: Chair Kufeld, Director Coldiron, Director Johnson, Director Manago and Director Martinez. NOES: None ABSENT: Vice Chair Leshner, Secretary Charles ABSTAIN: None

- ii. **Secretary** – Chair Kufeld calls for nominations for Secretary. Director Manago nominates Secretary Charles. Director Martinez seconds the motion. All in favor.

UNANIMOUSLY PASSED on the following vote: AYES: Chair Kufeld, Director Coldiron, Director Johnson, Director Manago and Director Martinez. NOES: None ABSENT: Vice Chair Leshner, Secretary Charles ABSTAIN: None

- iii. **Vice Chair** – Chair Kufeld calls for nominations for Vice Chair. Director Martinez nominates Director Manago. Director Johnson seconds the motion. All in favor.

UNANIMOUSLY PASSED on the following vote: AYES: Chair Kufeld, Director Coldiron, Director Johnson, Director Manago and Director Martinez. NOES: None ABSENT: Vice Chair Leshner, Secretary Charles ABSTAIN: None

- iv. **Chair** – Chair Kufeld calls for nominations for Chair. Director Manago nominates Chair Kufeld. Director Martinez seconds the motion. All in favor.

UNANIMOUSLY PASSED on the following vote: AYES: Chair Kufeld, Director Coldiron, Director Johnson, Director Manago and Director

Martinez. NOES: None ABSENT: Vice Chair Leshner, Secretary Charles  
ABSTAIN: None

## 6 OLD BUSINESS

### a. ESINET Project Update

CEO Culp advised that only one PSAP has been cut to date. The rest of the project has been delayed. She advised the delay is caused by PSAPs and CenturyLink. She also advised that LETA will be moving the Loveland node to the new building. CEO Culp is working with CenturyLink on this change order.

### b. CenturyLink Diversity Tariff

CEO Culp stated that this tariff is on hold and will be revisited at the end of the 1<sup>st</sup> quarter 2020 to determine if there are diversity issues. She advised that diversity from Loveland to Estes Park has remained. CenturyLink is negotiating with PRPA to stay on the fiber.

### c. 2019/2020 Legislative Initiative

CEO Culp advised the board that an auditory trauma bill went through the Senate last week, but this bill is different than the bill that LETA has been involved with. CEO Culp stated that the 911 bill has a lot of controversy as it changes 911 in Colorado. She is unsure where Sheriff's will fall on the issue. Police Chiefs are in support, but Fire Chiefs are not, due to the state surcharge.

### d. 4872 Endeavor Drive

CEO Culp stated that LETA closed on the building on January 15<sup>th</sup>. She stated that she is working with Lori Hodges on 3 grants; one for building security and access, one for fiber, and another for infrastructure hardening that could assist with a generator and/or outfitting the backup PSAP.

CEO Culp advised the conversations are still ongoing with Larimer County in regard to common elements of the building. The new building association is working through bylaws, policies and contracts.

### e. BBVA

CEO Culp advised that she is in the process of moving lock box deposits over to BBVA. Carriers will begin to remit payment to the BBVA lockbox. She stated that everything will now be done online instead of paper.



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### 7 NEW BUSINESS

**a. Sharepoint presentation**

Technical Manager Roth shared the Sharepoint platform with the LETA Board and showed where board documents would be stored moving forward.

**b. 9-1-1 Recognition Program**

CEO Culp advised that the board tried to recognize children in the past, but they never responded to letters. She stated that recognition of children would still continue but LETA would like to recognize dispatchers as well. CEO Culp will keep that request in front of the supervisors and hopefully gain some traction with this program.

**c. Public Safety ESINET**

CEO Culp stated that she would like to work on a public safety ESINET. She is working with Larimer County but is not interested in leasing fiber back and forth. She stated that other counties have been successful without leasing or charging anyone for its use.

### 8 STAFF COMMUNICATION

CEO Culp advised that LETA is in the processes of rebranding the emergency alert system to NOCO Alert. The website will include an interactive map and will go live on April 6<sup>th</sup>.

### 9 BOARD COMMUNICATION

No comments.

### 10 ADJOURN

Chair Kufeld calls for a motion to adjourn. Director Manago made the motion to adjourn. Director Martinez seconds the motion. All in favor. Adjourned at 10:11 am.