



# LETA Meeting Minutes

Date: 06/03/20

## 1 CALL TO ORDER | ROLL CALL

Chair Kufeld called the meeting to order at 0900 and conducted a roll call. Members present: Chair Kufeld, Secretary Charles, Director Coldiron, Director Meisner, Director Lesher and Director Martinez.

Staff members present: Chief Executive Officer (CEO) Kimberly Culp, Technical Manager Ed Roth, Operations Manager Val Turner and GIS Analyst Ben Butterfield.

Excused Absence: Vice Chair Manago

## 2 REVIEW OF THE AGENDA

No additions or comments.

## 3 PUBLIC COMMENT

Individuals wishing to speak during public comments are welcome and should limit their comments to 5 minutes. No comments.

## 4 CONSENT CALENDAR

- a. Approval of February 5<sup>th</sup> meeting minutes
- b. Approval of Jan-April finance report
- c. Approval of Jan-April deposits and bills report

Chair Kufeld called for a motion to approve the consent calendar. Director Lesher made the motion to approve. Secretary Charles seconds the motion. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Kufeld, Secretary Charles, Director Coldiron, Director Meisner, Director Lesher and Director Martinez. **NOES:** None **ABSENT:** Vice Chair Manago **ABSTAIN:** None

## 5 ANNUAL AUDIT

Mr. Alan Holmberg with Anderson and Whitney presented LETA's 2019 annual audit. He highlighted that due to the increase in surcharge and stable spending, that LETA had increased its net position. The LETA Board had no questions for Mr. Holmberg on his presentation.

## 6 OLD BUSINESS

**a. CenturyLink Diversity Tariff**

CEO Culp stated that this tariff was to remain on hold until the ESINet began to be deployed around the state. She advised that there are now a handful of PSAPs that have cut but there has been no word on when this will be revisited with CenturyLink.

**b. ESINET Project Update**

CEO Culp advised that a small group of PSAPs are operating on the ESINet with no issues. She continues to serve a chair of the Colorado ESINet user group. LETA is on track for migration to the ESINet on September 8<sup>th</sup>. LETA will be moving some equipment from Loveland PD to the new building on Endeavor.

**c. 2019/2020 Legislative Initiative**

CEO Culp shared that SB 20-287 passed committee in the Senate and Finance Committee. The bill stalled due to the Capitol closing. She advised that bill sponsors plan to introduce it in the House, however, a date has not been set. No testimony will be allowed.

**d. 4872 Endeavor Drive**

CEO Culp advised that LETA is still on target to occupy the new building in August. She stated that Mountain N Plains have done a great job with property management. They currently oversee the common elements of the property.

She also stated that there was a delay in permitting due to COVID-19. Contractors are currently in the drywall phase. There is a plan for a grand opening in an open house style where continuing education options will be provided for different user groups.

Larimer County did not honor LETA's tax exempt status. LETA will be requesting a refund of the monies. LFRA also charged for permit fees.

**e. Public Safety ESINet**

CEO Culp advised that she continues to have conversations about the public safety internet. She stated that many chiefs agree with this approach and she will continue to work on this goal.

Secretary Charles asked a Public Safety ESINet would require an IGA or MOA? CEO Culp stated that the question is if the board would be able to manage this since they represent government or if they would like to create a fiber board.

**f. NOCOALERT website**

CEO Culp shared the new website with the LETA Board. She advised that the NOCOALERT website does not replace the current LETA website but requires staff to manage two websites. No questions or comments from the board.

**g. Grant Request**

CEO Culp stated that LETA was rewarded the fiber grant request. This will provide fiber from Endeavor to PRPA substation. She shared that this is a 50% match grant and that Larimer County will pay 25% and LETA will pay 25%. Director Leshar shared that he does not believe that LFRA should be charging LETA for permits when they do not pay surcharge on their phones. Secretary Charles agreed with Director Leshar.

## **7 NEW BUSINESS**

**a. Pictometry Algorithm**

CEO Culp shared an algorithm that would charge non-signatory agencies per tile for access to Pictometry imagery. This was based on the amount that Larimer County pays annually for the entire county and would then be broken down, by tile, for the area that an agency requested.

Director Coldiron suggested premiums on the eastern tiles that are in higher demand. CEO Culp asked if the board wanted to take the position to fully fund the project and share with those who request it or if they want to work on a charging model.

The board agreed that a policy needs to be created. The discussion will be tabled to the retreat in October.

**b. Annual Report**

CEO Culp advised that board members have a physical copy of the 2019 Annual Report and a digital copy would be loaded on the LETA website.

**c. LETA/Loveland MOU**

CEO Culp stated that LETA currently uses Loveland internet and phone system. She advised that Loveland is willing to extend that relationship to Endeavor. CEO Culp worked with Loveland and drafted an MOU for that agreement.

**d. COVID-19 Update**

CEO Culp advised that she was made aware of network capacity issues during the initial Stay at Home Order that effected GETS as well.

LETA is meeting every other week with representatives from the PSAPs, Fire, and EMS to discuss the use of the EIDS tool and COVID-19 symptoms. There is a spreadsheet of this data that LETA puts together with reports from the PSAPs.

CEO Culp stated that she will be looking for financial impacts to LETA. Surcharge revenue is two months in the rear, so if there is an impact, LETA will begin seeing that in the next few months. She anticipates that people may be getting rid of home phones to save money. Some businesses are also moving to nomadic VOIP systems such as Microsoft Teams. CEO Culp stated that Microsoft is not remitting 911 surcharge so there is an opportunity there for an audit.

### **8 STAFF COMMUNICATION**

CEO Culp shared that RapidSOS not has the ability to map text to 911 calls. She also stated that LETA is using a text platform to answer texts from citizens. LETA has received 386 texts in the last month and half.

### **9 BOARD COMMUNICATION**

No comments.

### **10 ADJOURN**

Chair Kufeld calls for a motion to adjourn. Director Leshner made the motion to adjourn. Director Martinez seconds the motion. All in favor. Adjourned at 10:30 am.