



# LETA Meeting Minutes

Date: 12/02/20

## 1 CALL TO ORDER | ROLL CALL

Chair Kufeld called the meeting to order at 0904 and conducted a roll call. Members present: Chair Kufeld, Vice Chair Manago, Secretary Charles, Director Coldiron, Director Meisner, Director Leshner and Director Martinez.

Staff members present: Chief Executive Officer (CEO) Kimberly Culp, Operations Manager Val Turner and GIS Analyst Ben Butterfield.

## 2 REVIEW OF THE AGENDA

No comments.

## 3 PUBLIC COMMENT

Individuals wishing to speak during public comments are welcome and should limit their comments to 5 minutes. No comments.

## 4 CONSENT CALENDAR

- a. Approval of November 17<sup>th</sup> meeting minutes
- b. Approval of October finance reports
- c. Approval of October deposits and bill reports
- d. Approval of a resolution adopting the 911 surcharge for 2021 as \$.70

Chair Kufeld called for a motion to approve the consent calendar. Secretary Charles made the motion to approve. Director Coldiron seconds the motion. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Kufeld, Vice Chair Manago, Secretary Charles, Director Coldiron, Director Meisner, Director Leshner and Director Martinez. **NOES:** None **ABSENT:** None **ABSTAIN:** None

## 5 BUDGET OVERVIEW

Alan Holmberg presented the 2021 budget to the LETA Board. No questions from the board.

Chair Kufeld called for a motion to approve the 2021 budget. Vice Chair Manago made the motion to approve. Director Meisner seconds the motion. All in favor.

UNANIMOUSLY PASSED on the following vote: AYES: Chair Kufeld, Vice Chair Manago, Secretary Charles, Director Coldiron, Director Meisner, Director Leshner and Director Martinez. NOES: None ABSENT: None ABSTAIN: None

## 6 OLD BUSINESS

### a. Public Safety ESINET | Fiber update Hwy 36

CEO Culp stated that the Public Safety ESINET discussions will resume in 2021. She stated that partnerships will make the Highway 36 project successful. CEO Culp will start conversations with CDOT again once the construction is complete.

## 7 NEW BUSINESS

### a. Cameron Peak Fire – Presentation | Volunteer Recognition

CEO Culp presented statistics on emergency alerts, text request and the NOCO Alert website. She also recognized volunteers Brandi Nauta, Ken McNaught, Tracy Oldemeyer, and Ginger Toomey for their help during the event. CEO Culp also recognized LCSO Communications Manager Diane Webber for her work during the wildfires.

### b. Contract Renewal | Everbridge

CEO Culp advised the board of Everbridge's new pricing model that uses tokens. She recommends LETA renew for 1 year with the new pricing model and release an RFP for options in 2022.

### c. IT Personnel Hiring Process

CEO Culp stated that she spoke with Chief Leshner about supporting another FTE under TVEMS benefits and they have given approval. She will work on the job announcement and put it out after the holidays.

### d. Glen Haven callbox request

CEO Culp advised that this project would cost approximately \$5K and is included in the 2021 budget.

### e. Regional Collaboration Project



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CEO Culp stated that she is working with Weld County to get them connected to our facility through fiber for both VIPER and CAD. CEO Culp does not know the cost of this at this time but will scope it out.

### **f. Backup PSAP**

CEO advised that the furniture vendor has been selected and LETA is currently waiting on a contract for Tracy to review. There will be 14 consoles in the backup PSAP with 3 call taking positions just outside at the cubicles. CEO Culp stated that CAD conversations will pick up in January with target completion set for May 1<sup>st</sup>.

## **8 STAFF COMMUNICATION**

No questions

## **9 LETA BOARD COMMUNICATION**

Secretary Charles asked if there will be an added cost to agencies for their use of the Everbridge system, in the new pricing model, for alerts such as the civil unrest. CEO Culp stated that she would like to see the LETA Board support an unlimited model where agencies don't have to determine how to send alerts based on budget.

Attorney Oldemeyer clarified to the board that the new statute for surcharge has two key dates, February 1<sup>st</sup> or June 1<sup>st</sup>. The board will have to be aware of these dates in order to time surcharge changes in the future.

## **10 ADJOURN INTO EXECUTIVE SESSION**

Chair Kufeld called for a motion to end the board meeting and enter executive session for a discussion of a personnel matter under CRS 24-6-402 (2) (f). Director Coldiron made the motion to approve. Secretary Charles seconds the motion. All in favor. Meeting adjourned at 1000 hrs.