



LETA Meeting Minutes

Date: 04/07/21

1 WORK SESSION: CALL TO ORDER | ROLL CALL

Chair Kufeld called the meeting to order at 0901 and conducted a roll call. Members present: Chair Kufeld, Director Coldiron, Director Leshner, and Director Meisner.

Excused Absence: Secretary Charles

Absent: Vice Chair Manago

Staff members present: Chief Executive Officer (CEO) Kimberly Culp, Technical Manager Ed Roth, Operations Manager Val Turner and GIS Analyst Ben Butterfield.

2 REVIEW OF THE AGENDA

No additions or comments.

3 IGA REWRITE PROJECT

Attorney Oldemeyer explained that changes were made to make the IGA more understandable. The board considered signing partners, amount of board members, and board terms. The board agreed that there is an appropriate amount of board members currently and did not want to set term limits.

Based on the discussion, Attorney Oldemeyer will combine representative points 3 and 4, as well as reword representative point 1 to include authorities and districts. Attorney Oldemeyer will start legal discussions with partners with the goal to have the IGA completed by August.

4 ADJOURN

Work session adjourned at 09:35 am.

5 GENERAL MEETING: CALL TO ORDER | ROLL CALL

Chair Kufeld called the meeting to order at 0935 and conducted a roll call. Members present: Chair Kufeld, Director Coldiron, Director Leshner and Director Meisner.



LETA Meeting Minutes

Excused Absence: Secretary Charles

Absent: Vice Chair Manago

Staff members present: Chief Executive Officer (CEO) Kimberly Culp, Technical Manager Ed Roth, Operations Manager Val Turner and GIS Analyst Ben Butterfield.

6 REVIEW OF THE AGENDA

CEO Culp requested to add nominations for new Treasurer due to Director Martinez' departure under Board Action.

7 PUBLIC COMMENT

No comments.

8 CONSENT CALENDAR

- a. Approval of February 3rd meeting minutes
- b. Approval of January and February finance reports
- c. Approval of January and February deposits and bill reports

Chair Kufeld called for a motion to approve the consent calendar. Director Leshner made the motion to approve. Director Meisner seconds the motion. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Kufeld, Director Coldiron, Director Leshner and Director Meisner. **NOES:** None **ABSENT:** Vice Chair Manago, Secretary Charles **ABSTAIN:** None

9 BOARD ACTION

- a. LETA Policy Manual

The LETA Board reviewed the new format of the LETA policy manual.

Chair Kufeld called for a motion to adopt the policy manual. Director Meisner made the motion to approve. Director Leshner seconds. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Kufeld, Director Coldiron, Director Leshner and Director Meisner. **NOES:** None **ABSENT:** Vice Chair Manago, Secretary Charles **ABSTAIN:** None and Treasurer Martinez. **NOES:** None **ABSENT:** Director Meisner **ABSTAIN:** None

b. Board Treasurer position

Chair Kufeld calls for nominations for the position of Treasurer. Director Leshner nominates himself. No other nominations received. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Kufeld, Director Coldiron, Director Leshner and Director Meisner. **NOES:** None **ABSENT:** Vice Chair Manago, Secretary Charles **ABSTAIN:** None and Treasurer Martinez. **NOES:** None **ABSENT:** Director Meisner **ABSTAIN:** None

10 OLD BUSINESS

a. Public Safety ESInet | Fiber update Hwy 36

CEO Culp stated that LETA is still interested but not actively pursuing for 2021. Conversations with Larimer County and CDOT continue.

b. Everbridge

CEO Culp advised that many agencies with competing emergency notification systems are moving away from their vendors for other solutions. LETA is not moving forward with an RFP/RFI at this time and will work on contract re-negotiation.

c. Backup PSAP update

CEO Culp told the board that furniture is installed. The project remains on track with expected completion in Q3 2021 due to radio installation.

d. State 911 Surcharge | Prepaid Surcharge

CEO Culp shared that LETA received less than predicted from the state 911 surcharge. PUC is looking into possible carrier remittance issues. LETA will watch closely but did budget to have the pay the \$450K in 2021.

CEO Culp explained the change in prepaid surcharge remittance. It is now a flat fee on every purchase instead of a percentage. LETA did see a significant increase in revenue due to this change. CEO Culp is working with PUC and Lumen on more accurate solutions for calculating prepaid revenue.

11 NEW BUSINESS

a. LETA 911 Surcharge

CEO Culp stated that the board cannot make a recommendation on surcharge this month. The board will need to wait on more information on state surcharge revenue as well as the 10-year projection from Alan's team.

b. CCOA – Colorado Council of Authorities

CEO Culp shared that the CCOA would allow 911 authorities to be a single voice for legislation, filing of comments, etc. She explained that Attorney Oldemeyer has been working to create an association similar to a police or fire chief's association. She anticipates that by the next board meeting, LETA may have something to present to the board to start

c. County donation to LETA PSAP

LETA is working on an IGA with Larimer County for a one-time donation of \$250K. The IGA should be finalized in the next month.

d. Network & System Admin Position update

CEO Culp advised that the new hire was let go from the position. LETA has another candidate that has passed backgrounds and will hopefully start in April.

12 STAFF COMMUNICATION

No comments or questions.

13 BOARD COMMUNICATION

CEO Culp advised LETA will be mailing Rena Martinez a jacket and card for her service on the LETA Board.

14 ADJOURN

Chair Kufeld called for a motion to adjourn. Director Leshner made the motion to adjourn. Director Meisner seconds the motion. Meeting adjourned at 10:03 am.