



# LETA Meeting Minutes

Date: 06/02/21

## **1 CALL TO ORDER | ROLL CALL**

Chair Kufeld called the meeting to order at 0859 and conducted a roll call. Members present: Chair Kufeld, Vice Chair Manago, Secretary Charles, Director Coldiron, Director Leshner, and Director Meisner.

Staff members present: Chief Executive Officer (CEO) Kimberly Culp, Technical Manager Ed Roth, Operations Manager Val Turner, GIS Analyst Ben Butterfield and Network Sys Admin Eric Weisbart.

## **2 REVIEW OF THE AGENDA**

No additions or comments.

## **3 PUBLIC COMMENT**

No comments.

## **4 CONSENT CALENDAR**

- a. Approval of April 7<sup>th</sup> meeting minutes**
- b. Approval of March and April finance reports**
- c. Approval of March and April deposits and bill reports**

Chair Kufeld called for a motion to approve the consent calendar. Director Leshner made the motion to approve. Director Meisner seconds the motion. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Kufeld, Vice Chair Manago, Secretary Charles, Director Coldiron, Director Leshner and Director Meisner. **NOES:** None **ABSENT:** None **ABSTAIN:** None

## **5 2020 Audit**

### **a. Audit Review**

Alan Holmberg presented LETA's 2020 Financial Audit. He stated that documentation accurately reflects the financial position of LETA. No questions from the board.

**b. 10-year financial projections**

This document was not ready for board review.

## 6 OLD BUSINESS

**a. IGA rewrite update**

Attorney Oldemeyer stated that there were some minor changes since the last draft the board reviewed. LETA policies were incorporated into the IGA. Oldemeyer advised that she is now waiting for feedback and signatures.

**b. Backup PSAP update**

CEO Culp advised that LETA continues to struggle with CRISP, including referring to LETA as a vendor. CEO Culp requested that the board make sure their agencies understand that LETA is a government partner.

**c. State 911 Surcharge | Prepaid Surcharge**

CEO Culp explained the state surcharge is based on the number of SIP sessions. These funds are distributed by the PUC. She also advised the prepaid surcharge is now a flat fee instead of a percentage and that it has generated an increase in revenue.

## 7 NEW BUSINESS

**a. Data across the 9-1-1 network**

CEO Culp stated that LETA is currently using RapidSOS. LETA is also looking into a 30-day trial with 911Eye as well as trial licenses with Carbyne. She shared that text across the ESInet is an ongoing discussion.

**b. Annual Report**

CEO Culp shared LETA's 2020 Annual Report. It will be posted on LETA's website for public viewing.

**c. EMD Exploratory Committee**

LETA has been tasked with looking into the EMD program and how it is working in Larimer County. Partner agencies have been invited to participate in the discussion.

## 8 STAFF COMMUNICATION

CEO Culp introduced Eric Weisbart as LETA's new Network and System Administrator.



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### **9 BOARD COMMUNICATION**

Chair Kufeld recognized Vice Chair Manago on his retirement from LCSO. He was presented with a LETA jacket in recognition of his time on the LETA Board. Vice Chair Manago introduced Tim Keaton as his replacement.

### **10 ADJOURN**

Chair Kufeld called for a motion to adjourn. Secretary Charles made the motion to adjourn. Vice Chair Manago seconds the motion. Meeting adjourned at 10:30 am.