



LETA Meeting Minutes

Date: 10/6/21

1 CALL TO ORDER | ROLL CALL

Chair Kufeld called the meeting to order at 0901 and conducted a roll call. Members present Chair Kufeld, Vice-Chair / Treasurer Leshner, Secretary Charles, Director Coldiron, Director Yeager, Director Keeton, and Director Meisner.

Staff members present: Attorney, Tracy Oldemeyer Chief Executive Officer (CEO) Kimberly Culp

Guest: Justin Allar, City of Fort Collins Police Services.

2 REVIEW OF THE AGENDA

No additions or comments. test test test

3 PUBLIC COMMENT

No comments.

4 CONSENT CALENDAR

- a. **Approval of August 4th meeting minutes**
- b. **Approval of July and August finance reports**
- c. **Approval of July and August deposits and bill reports**

Chair Kufeld called for a motion to approve the consent calendar. Director Keeton made the motion to approve. Director Coldiron seconds the motion. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Kufeld, Vice Chair Leshner, Secretary Charles, Director Coldiron, Director Keeton and Director Meisner.
NOES: None **ABSENT:** None **ABSTAIN:** None

5 BOARD ACTION

- a. Term Expirations Board Seats for 2022
 - i. Small Towns – Estes Park – Chief Wes Kufeld
 - ii. Fire Districts – Chief Charles

Chair Kufeld called for a motion to approve the LETA Board appointments for Small Towns and Fire Districts. Director Meisner made the motion and Director Leshner 2nd. All in favor.



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UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Kufeld, Vice Chair Leshner, Secretary Charles, Director Coldiron, Director Keeton and Director Meisner. **NOES:** None **ABSENT:** None **ABSTAIN:** None

6 ADJOURN INTO RETREAT 0907

7 RETREAT

a. Fleet Vehicles | Mileage reimbursement

LETA CEO will be purchasing 2 fleet vehicles. One is assigned to the LETA CEO as a take-home vehicle due to her 24/7 365 response requirement. The 2nd vehicle will be assigned to the staff to use as needed for LETA business. If a fleet vehicle is not available, LETA staff will be reimbursed for mileage when they travel for work purposes.

b. Reserves

The emergency fund plus reserves will equal be at or exceed 35% of the annual expenses.

c. Portables

LETA Staff will be pursuing portables that will serve as a local asset for responders and our citizens. Portables are COWs or COLTS with a satellite backhaul. This technology is being researched and will be demoed in the field with the intent of including the expense in the 2022 budget.

8 ADJOURN

The LETA Board adjourned from the retreat to reenter the normal business meeting at 1330

9 SURCHARGE INCREASE

Vice-Chair / Treasurer Randy Leshner made a motion to increase the LETA 911 surcharge for 2022 to \$1.10. The motion was 2nd by Director Tim Keeton. The motion passed

PASSED on the following vote: **AYES:** Chair Kufeld, Vice-Chair Leshner, Secretary Charles, Director Keeton, and Director Meisner. **NOES:** None **ABSENT:** None **ABSTAIN:** Director Coldiron

10 ADJOURN

Chair Kufeld called for a motion to adjourn. Secretary Charles made the motion to adjourn. Director Yeager seconds the motion. Meeting adjourned at 1335.