



# LETA Meeting Minutes

Date: 12/01/21

## 1 CALL TO ORDER | ROLL CALL

Chair Kufeld called the meeting to order at 0906 and conducted a roll call. Members present Chair Kufeld, Vice-Chair / Treasurer Leshner, Secretary Charles, Director Coldiron, Director Allar, and Director Keeton.

Excused absence: Director Meisner.

Staff members present: Attorney, Tracy Oldemeyer. Chief Executive Officer (CEO) Kimberly Culp

## 2 REVIEW OF THE AGENDA

No additions or comments.

## 3 PUBLIC COMMENT

No comments.

## 4 CONSENT CALENDAR

- a. Approval of October 6<sup>th</sup> meeting minutes
- b. Approval of September and October finance reports
- c. Approval of September and October deposits and bill reports

Chair Kufeld called for a motion to approve the consent calendar. Director Coldiron made the motion to approve. Director Keeton seconds the motion. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Kufeld, Vice Chair Leshner, Secretary Charles, Director Coldiron, and Director Keeton. **NOES:** None **ABSENT:** Director Meisner **ABSTAIN:** None

## 5 2022 Budget Overview

Alan Holmberg provided an overview of LETA's 2022 budget. Budget is not due to the State until the end of January. No concerns from the board.

## 6 Public Hearing on 2022 Budget

Chair Kufeld opened public hearing at 0921 hrs. No questions or comments from the public. Public hearing closed at 0922 hrs.

## 7 Adoption of the 2022 Budget

Chair Kufeld called for a motion to approve the 2022 budget. Secretary Charles made the motion to approve. Director Keeton seconds the motion. All in favor.

## 8 Old Business

### a. 9-1-1 Legislation

CEO Culp is working with the task force to focus on language for harassing phone calls into the ECCs.

### b. CCOA

CEO Culp informed the board that the CCOA is now official. There are a handful of early adopters. The CCOA is meant to assist 9-1-1 authorities work through matters at the commission and FCC.

## 9 New Business

### a. Appropriation Resolution

This annual resolution will be incorporated into annual processes. The resolution is pursuant to the lease purchase agreement with the bank. The resolution would approve expenditure to ensure that LETA is even with the bank each year.

Chair Kufeld called for a motion to approve the resolution. Director Keeton made a motion. Director Coldiron seconds. All in favor.

PASSED on the following vote: **AYES:** Chair Kufeld, Vice-Chair Leshner, Secretary Charles, Director Keeton, and Director Coldiron. **NOES:** None **ABSENT:** Director Meisner. **ABSTAIN:** None

### b. Bylaws revision

Bylaws are now consistent with the IGA and became effective on November 1<sup>st</sup>.

RECOMMENDED CHANGE: Article 4, Section 5a: Vice Chair/Treasurer Leshner would like more clarity on the CEO evaluation process. He would like to see that process set by the board and set in bylaws, not subjective in the bylaws.

RECOMMENDED CHANGE: Article 2, Section 2b: Suggestion to change the bylaws to 3 unexcused absences in a 12-month period. The board would like to see more objectivity.

Chair Kufeld called for a motion to approve the bylaws with the recommended changes. Vice Chair/Treasurer Kufeld made a motion. Secretary Charles seconds. All in favor.

PASSED on the following vote: **AYES:** Chair Kufeld, Vice-Chair Leshner, Secretary Charles, Director Keeton, and Director Coldiron. **NOES:** None **ABSENT:** Director Meisner. **ABSTAIN:** None

**c. 9-1-1 Outage | Estes Park**

Outage occurred on October 11<sup>th</sup> and impacted landline customers only. Due to the duration of the outage, it triggered an outage investigation through the PUC. The board was provided a copy of the special investigation report. Lumen did not consider this a 911 outage, instead and OSP outage. LETA and the PUC disagreed with this stance.

**d. 9-1-1 Tariff**

Increase in 2022 was reviewed with the board. There is discussion about bringing text across the ESInet. This service is not needed for LETA but would still be required to pay. CEO Culp stated there are no estimates yet for the diversity rate. 2022 tariff increase is estimated at \$558K.

**e. FCC hearing on resiliency**

FCC is currently taking comments. CEO Culp advised that LETA plans to participate in this process.

**f. Rapid deployables**

There are two vendors in discussion. IP Networks will be onsite next week and will take them out in the field with LCSO Emergency Services to test.

### **10 LETA Board communication**

Secretary Charles asked LETA if there was any feedback from government partners on the street naming policy, specifically the Town of Berthoud. LETA advised that the only comments received were from Loveland Fire.

### **11 Adjourn into Executive Session**

Chair Kufeld called for a motion to adjourn general meeting to enter into Executive Session. Secretary Charles made motion. Director Coldiron seconds. All in favor. General meeting adjourned at 1011 hrs.

### **12 Executive Session**