



# LETA Meeting Minutes

Date: 08/03/22

## 1 CALL TO ORDER | ROLL CALL

Chair Lesher called the meeting to order at 0900 and conducted a roll call. Members present Chair Lesher, Vice-Chair Charles, Secretary Keeton, Director Coldiron, Director Meisner, and Director Life.

Excused absence: Treasurer Allar.

Staff members present: Attorney Tracy Oldemeyer. Chief Executive Officer (CEO) Kimberly Culp

## 2 REVIEW OF THE AGENDA

CEO Culp requested to add 911 call routing to new business.

Chair Lesher called for a motion to approve the addition of 911 call routing to new business. Director Meisner made the motion to approve. Director Coldiron seconds. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Lesher, Vice Chair Charles, Secretary Keeton, Director Coldiron, Director Meisner, and Director Life. **NOES:** None **ABSENT:** Treasurer Allar **ABSTAIN:** None

## 3 PUBLIC COMMENT

No comments.

## 4 CONSENT CALENDAR

- a. Approval of June 1<sup>st</sup> meeting minutes
- b. Approval of May and June finance reports
- c. Approval of May and June deposits and bill reports

Chair Lesher called for a motion to approve the consent calendar. Vice Chair Charles made the motion to approve. Secretary Keeton seconds the motion. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Lesher, Vice Chair Charles, Secretary Keeton, Director Coldiron, Director Meisner, and Director Life. **NOES:** None **ABSENT:** Treasurer Allar **ABSTAIN:** None

## 5 OLD BUSINESS

### a. Rapid Deployable

#### i. Berthoud Fire IGA

Berthoud Fire continues to support LETA with the rapid deployable which has an impact on Berthoud Fire staffing. CEO Culp presented an IGA between LETA and Berthoud Fire to reimbursement their cost for CRD support if/when they have to backfill with personnel.

Chair Leshner called for a motion to approve the resolution to adopt the Berthoud Fire IGA. Secretary Keeton made a motion to approve. Director Meisner seconds. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Leshner, Vice Chair Charles, Secretary Keeton, Director Coldiron, Director Meisner, and Director Life. **NOES:** None **ABSENT:** Treasurer Allar **ABSTAIN:** None

#### ii. CRD Policy

CEO Culp presented a draft CRD policy for the board to consider. It includes no cost for partner agencies in the first operational period. Agencies are then expected to backfill communication needs with the state. Recommended cost is \$1,750/day, based on use of similar units in California. The policy encourages each agency to have one person trained on the use of the CRD to manage the toll throughout the event. Policy goes into effect immediately, but the cost does not go into effect until January 2023.

If the CRD is requested for use at a special event, the agency would pay \$1,750 for the duration of the event, not per day. Invoices would not be sent until the conclusion of the event, in the event that the unit would need to be reallocated.

The LETA Board recommends the policy say “may charge” instead of will charge, depending on the situation. CEO Culp will revise the policy and bring it back in front of the board.

#### iii. Grant Award

CEO Culp advised that LETA was awarded a grant to purchase a second CRD. Monies have been earmarked in the 2023 budget to purchase this CRD. LETA will be ready to purchase the unit in January if the budget is approved.

### b. 9-1-1 Surcharge, Banking Issue

CEO Culp advised that LETA will continue to work on closing this gap.

### c. 9-1-1 Outage| Loveland

CEO Culp advised that Lumen has not provided LETA with answers or diagrams to explain how and why this outage occurred. CEO Culp stated that there are two options – one being to file a formal complaint or to rewrite the telecom rules on how outages

should be handled. CEO Culp’s recommendation is to allow the process to unfold and work on the issue through the rules.

**d. Video in dispatch – Deployment & Go Live Announcement**

CEO Culp shared that Bambi with Thompson Valley EMS assisted LETA with marketing and press information. David Moore with LCSO has also agreed to help. LETA will put out a press packet for all of our partners.

Diane Webber with LCSO shared experiences of LCSO dispatchers using the technology and how it has assisted first responders on multiple calls. Prepared staff was on hand as well to share their appreciation and excitement with the board.

**e. PUC rulemaking update**

CEO Culp advised that rulemaking has been going now for several months and has been very productive. Lumen is expected to file a diversity plan in January. Tracy is taking the lead on rules for outages and receiving feedback from people on the outage committee.

## 6 NEW BUSINESS

**a. 9-1-1 Legislation**

**i. 9-1-1 State Board**

CEO Culp advised that the PUC is looking at making a state enterprise board with a surcharge to include statewide GIS, training standards, cybersecurity, etc. There is a lot of support for this bill throughout the state and CEO Culp believes that it will get a sponsor and get introduced. CEO Culp stated that the bill has good language about harassment, but the scope has changed. LETA is engaged and hearing conversation but has concerns about training standards and GIS, as it crosses the boundaries of what the PUC is supposed to regulate.

**b. Phone Service Outage | Rist Canyon**

CEO Culp stated that if a residence, business, or neighborhood has a phone outage, that is within Lumen’s control to resolve. LETA assisted with getting them connected with Lumen. CEO Culp advised board members more for awareness.

**c. Building Management**

CEO Culp advised that Mountain n Plains did not pay the Xcel bill for two months. Mountain n Plains stated they did not have the funding to do so. LETA paid the bill.

**d. 9-1-1 Dispatcher Training Standards**

**i. ETC**

LETA will be sending multiple people to an ETC Instructor course to become certified instructors in Larimer County.



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### **7 Call Routing**

CEO Culp shared news coverage about possibly misrouted calls in the Denver area. She stated that misroutes are part of the system because of the mobility of cell phones. Call routing is based on GIS datasets and not all datasets are built the same. They need to be managed properly. Geospatial call routing will not fix the problem. She advised that a state surcharge for a statewide GIS dataset would mean our citizens are paying double for the same service that we are already doing locally.

### **8 GENERAL STAFF COMMUNICATIONS**

CEO Culp introduced new employees Michael Simmons and Matt Brutscher to the Board.

### **9 ADJOURNMENT**

Chair Leshner called for a motion to adjourn the meeting. Director Life made the motion. Secretary Keeton seconds. All in favor.

Meeting adjourned at 10:32 am.