



LETA Meeting Minutes

Date: 06/01/22

1 CALL TO ORDER | ROLL CALL

Chair Lesher called the meeting to order at 0900 and conducted a roll call. Members present Chair Lesher, Vice-Chair Charles, Treasurer Allar, Director Coldiron, Director Meisner, and Director Life.

Excused absence: Secretary Keeton.

Staff members present: Attorney Tracy Oldemeyer. Chief Executive Officer (CEO) Kimberly Culp

2 REVIEW OF THE AGENDA

No comments.

3 PUBLIC COMMENT

No comments.

4 CONSENT CALENDAR

- a. Approval of April 6th meeting minutes
- b. Approval of March and April finance reports
- c. Approval of March and April deposits and bill reports

Chair Lesher called for a motion to approve the consent calendar. Vice Chair Charles made the motion to approve. Treasurer Allar seconds the motion. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Lesher, Vice Chair Charles, Treasurer Allar, Director Coldiron, Director Meisner, and Director Life. **NOES:** None **ABSENT:** Secretary Keeton **ABSTAIN:** None

5 FINANCIAL AUDIT REPORT

Alan Holmberg presented the financial position of LETA to the LETA Board. He reported good cash balance and strong revenue sources.

Vice Chair Charles asked if depreciation was based on an equation for all items or individual item. Mr. Holmberg stated that it is dependent on the life of the item.

Treasurer Allar asked if there is a capital replacement plan in place. Mr. Holmberg stated that there is and it comes from the general fund.

6 OLD BUSINESS

a. 9-1-1 Legislation

Harassment legislation did not get introduced this session. There is an upcoming call to see if it will be introduced next session. CEO Culp will close this item out of old business.

b. 9-1-1 Tariff

CEO Culp advised there is a new tariff and fee anticipated for ECats and Text to 911. She stated that LETA would keep the current text deployment for diversity; however, there would be a fee for keeping the LETA deployment. CEO Culp will be engaged once the tariff is introduced. This item will be closed out until that time.

c. 9-1-1 Outage in Estes Park

LETA submitted questions to Lumen and did not receive solid, clear direction from them. CEO Culp advised the board that unless the board decided to push the matter forward to the commission, there is nothing else that can be done. CEO Culp will close out this item.

d. Rapid Deployable

CEO Culp shared that the CRD was deployed at the 37E fire. LETA used support from Berthoud Fire to stand up the device at the command post to give them better coverage. All comments on the use of the CRD were very positive. CEO Culp shared a thank you to Berthoud Fire for their support.

CEO Culp is also working to get the CRD into the state ordering process for which LETA can be reimbursed if the unit is used during a disaster or when other agencies around the state need to use the resource. CEO Culp is working on a fee schedule and policy around its use.

e. Emergency Alert System Update

LETA completed all the recommended changes in the emergency alert system. Reachwell deployment is complete. The goal is 10,000 registrations. LETA will need partners to assist in getting people to download the app.

CEO Culp shared that she will be mailing letters to each agency regarding Everbridge best practices. These letters will go to the city and town managers.

Municipal broadband customers are not automatically included in the emergency alert system. Fort Collins, Loveland, and Estes Park have not agreed to provide this data, stating confidentiality concerns. Windsor is in the planning stages for broadband and will introduce this ahead of implementation. CEO Culp will expand the IPAWS section of the letter a bit more, for clarity.

f. Shared GIS FTE

CEO Culp shared that today is the oral board process. 1 candidate will be completing two assessment centers. All agencies have provided staff to assist in this hiring process.

g. PUC Rule Making

LETA filed comments on behalf of the CCOA. The administrative law judge assigned work sessions to meet weekly. LETA will be hosting those work sessions on Tuesday mornings to work through rules.

h. Bank of Colorado | BBVA

CEO Culp stated that LETA is missing revenue due to incorrect remittance address provided by BBVA. LETA is working on getting those missing remittances and will keep the spreadsheet up to date in the board folder. Treasurer Allar asked if LETA was charging the bank for the number of staff hours spent tracking this and manually depositing checks. CEO Culp stated that LETA was not charging the bank for this work yet.

7 NEW BUSINESS

a. 9-1-1 Outage | Loveland

Loveland had no landline 911 access from 0800 on May 13th until noon on May 14th. LETA was constantly engaged with Lumen. There are concerns that Lumen hasn't completely upgraded the network to use SIP sessions as desired. CEO Culp stated that LETA is in the outage process again and submitted questions to Lumen requesting diagrams on how they busied out trunks. Lumen will have 10 days to reply to these questions. CEO Culp will bring those responses back to the board for direction.

b. Annual Report

CEO Culp stated that the annual report is complete. A digital copy is in the board packet for review.

c. Video Technology demonstration

CEO Culp provided a demonstration of the Prepared Live video technology.

8 GENERAL STAFF COMMUNICATIONS

No comments.

9 LETA BOARD COMMUNICATIONS

Vice Chair Charles thanked LETA staff for providing him with requested documentation.

Chair Leshner announced that he is retiring but will remain on the board through December.

10 ADJOURNMENT

Chair Leshner called for a motion to adjourn the meeting. Treasurer Allar made the motion. Vice Chair Charles seconds. All in favor.

Meeting adjourned at 10:28 am.