



LETA Meeting Minutes

Date: 10/05/22

1 CALL TO ORDER | ROLL CALL

Chair Lesher called the meeting to order at 0900 and conducted a roll call. Members present Chair Lesher, Vice-Chair Charles, Secretary Keeton, Treasurer Allar, Director Coldiron, Director Meisner, and Director Life.

Staff members present: Attorney Tracy Oldemeyer. Chief Executive Officer (CEO) Kimberly Culp

2 REVIEW OF THE AGENDA

No comments.

3 PUBLIC COMMENT

No comments.

4 CONSENT CALENDAR

- a. Approval of August 3rd meeting minutes
- b. Approval of July and August finance reports
- c. Approval of July and August deposits and bill reports
- d. Approval of resolution 2022-7 adopting the 2023 surcharge at \$1.10

Chair Lesher called for a motion to approve the consent calendar. Secretary Keeton made the motion to approve. Director Coldiron seconds the motion. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Lesher, Vice Chair Charles, Secretary Keeton, Treasurer Allar, Director Coldiron, Director Meisner, and Director Life. **NOES:** None **ABSENT:** None **ABSTAIN:** None

5 BOARD ACTION

- a. Term Expiration – Board Seats for 2023
 - i. Small towns – CSU Jason Meisner
 - ii. EMS Districts – Chief James Robinson
 - iii. City of Fort Collins – Director Justin Allar
 - iv. Larimer County –

Chair Lesher called for a motion to approve the resolution of Small Town and EMS Districts seat appointments. Vice Chair Charles made a motion to approve. Director Coldiron seconded. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Lesher, Vice Chair Charles, Secretary Keeton, Treasurer Allar, Director Coldiron, Director Meisner, and Director Life. **NOES:** None **ABSENT:** None **ABSTAIN:** None

b. Policy Review

i. Compact Rapid Deployable

CEO Culp reminded the board that they previously discussed charging partners for CRD use during events. The board did not want to charge government partners. CEO Culp removed the part of the policy charging government partners for CRD use. The policy also encourages all partner agencies to have at least one person trained on how to deploy the CRD and that the CRD may be reallocated for emergency operations, if necessary.

Chair Lesher called for a motion to approve the CRD policy. Secretary Keeton made a motion to approve. Treasurer Allar seconds the motion. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Lesher, Vice Chair Charles, Secretary Keeton, Treasurer Allar, Director Coldiron, Director Meisner, and Director Life. **NOES:** None **ABSENT:** None **ABSTAIN:** None

ii. Emergency Alert System

CEO Culp gave the history on why LETA initially charged partner agencies for non-emergency use of the Everbridge system. She re-drafted the policy to remove the charge to our partner agencies to their own internal, non-emergency use of the system. There was no other content or usage change in the policy.

Chair Lesher called for a motion to approve the Emergency Alert Policy. Director Meisner made a motion to approve. Director Coldiron seconds. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Lesher, Vice Chair Charles, Secretary Keeton, Treasurer Allar, Director Coldiron, Director Meisner, and Director Life. **NOES:** None **ABSENT:** None **ABSTAIN:** None

c. MOU – LETA/Civil Air Patrol - Everbridge

CEO Culp explained the Civil Air Patrol's role in Larimer County search and rescue missions. The Colorado WING would like to join LETA's Everbridge system. This resolution would allow them to join the Everbridge system at no charge, based on their not-for-profit mission.

Chief Lesher called for a motion to approve the MOU between LETA and Colorado WING. Vice Chair Charles made a motion to approve. Director Coldiron seconds. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Lesher, Vice Chair Charles, Secretary Keeton, Treasurer Allar, Director Coldiron, Director Meisner, and Director Life. **NOES:** None **ABSENT:** None **ABSTAIN:** None

6 Old Business Update

a. Banking – Lockbox Update

CEO Culp stated that there is approximately \$5,500 still missing for both 2021 and 2022. LETA will continue to work on recovery these funds.

b. 911 Outage Loveland

CEO Culp advised that Lumen provided a network diagram that explained the outage. LETA will be closing out this issue.

Another outage in Fort Collins, Red Feather, Crystal Lakes, and Livermore area. LETA began testing and working with Lumen. The amount of time spent on hold and trying to work with Lumen is more concerning than the process itself. LETA was unable to implement condition 4 routing immediately, due to the support and communication delays. This ended up not being a 911 outage, as it happened prior to the 911 network. CEO Culp and Attorney Oldemeyer educated the board on the options for resolution. CEO Culp recommended that the board take action on all options; including proceeding with comments at the rulemaking to include shall language, exercise pieces of the tariff, fold in the CCOA and other authorities, and then file at the FCC. The board agreed to CEO Culp's recommendations siting that they would rather spend funds to fight rather than do nothing.

c. Video in Dispatch

CEO Culp shared the Prepared video with the board.

7 ADJOURNMENT

Meeting adjourned at 10:10 am.