



LETA Meeting Minutes

Date: 12/07/22

1 CALL TO ORDER | ROLL CALL

Chair Lesher called the meeting to order at 0900 and conducted a roll call. All members present.

Staff members present: Attorney Tracy Oldemeyer, Chief Executive Officer (CEO) Kimberly Culp

2 REVIEW OF THE AGENDA

No comments.

3 PUBLIC COMMENT

Secretary Keeton introduced Joe Shellhammer who will be the Undersheriff in January 2023 and will join the board at that time.

4 GIS Internship Program

Ben thanked the LETA Board for the opportunity to have an intern program. He advised that it was a great value to LETA and to the intern who was able to secure a GIS position at the end of his internship. This program is covered in the 2023 budget.

5 FINANCIAL REVIEW

CEO Culp reviewed the September and October finance report with the board, addressing new emergency alert system products, association fees, and lockbox fees. Treasurer Allar advised CEO Culp that he appreciates the look and content of the new reports provided.

6 CONSENT CALENDAR

- a. Approval of October 5th meeting minutes
- b. Approval of September and October finance reports
- c. Approval of September and October deposits and bill reports

Chair Lesher called for a motion to approve the consent calendar. Director Meisner made the motion to approve. Vice Chair Charles seconds the motion. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Lesher, Vice Chair Charles, Secretary Keeton, Treasurer Allar, Director Coldiron, Director Meisner, and Director Life. **NOES:** None **ABSENT:** None **ABSTAIN:** None

7 2023 BUDGET OVERVIEW

Alan Holmberg reviewed the 2023 budget with the LETA board. No questions received from the board.

8 PUBLIC HEARING 2023 BUDGET

Chair Lesher opens public hearing on LETA's 2023 budget at 0924. No comments received.
Chair Lesher closed public hearing at 0924.

9 ADOPTION OF 2023 BUDGET

Chair Lesher calls for a motion to adopt the 2023 budget. Treasurer Allar made the motion to approve. Secretary Keeton seconds the motion. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Lesher, Vice Chair Charles, Secretary Keeton, Treasurer Allar, Director Coldiron, Director Meisner, and Director Life. **NOES:** None **ABSENT:** None **ABSTAIN:** None

10 OLD BUSINESS

- a. Term Expirations
 - i. Larimer County
CEO Culp thanked Secretary Keeton for the introduction of incoming Undersheriff Shellhammer. She advised that she would keep this appointment on the agenda until confirmation is received from Larimer County.
- b. 9-1-1 Outage
 - i. Estes Park
CEO Culp advised that this outage was caused by routine maintenance on a 911 circuit. She stated that the Public Utilities Commission has closed the complaint. If the LETA Board wants to pursue this issue further, a formal complaint will need to be filed.
 - ii. Red Feather Lakes
CEO Culp advised that this was not a 911 outage because the outage occurred before the call hit the 911 system. Lumen blamed the difficult communication on lack of staffing. The Public Utilities Commission has also closed this inquiry and will take no further action unless a formal complaint is filed.
- c. Tariff Increases
 - i. ECATS
Tariff will increase the amount that Larimer County will pay. LETA intervened through the CCOA and is currently in the discovery process. CEO Culp advised that the 2023 budget covers the increases so LETA is financially prepared.
 - ii. Text
CEO Culp reminded the board that LETA went live with text in 2014. Lumen is looking to bring the text connection across the ESInet. LETA's current text solution would remain in place for redundancy; however, LETA will still have to pay for the text over the ESInet.
 - iii. Spatial Call Routing
CEO Culp advised that spatial call routing is done through the GPS location on the phone. She is unsure of the value of this since the wireless carriers are already, or will soon be, providing this service.

- iv. Diversity Plan
CEO Culp stated that this plan depends on how they develop the plan and justify their costs. She anticipates it being ready in 2023 but may not be approved in 2023.

- d. 911 Legislation

- i. Enterprise Board

- Task Force is moving forward with legislation for 2023:

- Harassing phone calls to PSAPs
 - Enterprise Board – 911 surcharge to the board with a list of items that they would fund with those monies. CEO Culp advised that once the language is done, the LETA Board can decide on their position. CEO Culp predicts opposing it at this time.

11 NEW BUSINESS

- a. Appropriation Resolution

Resolution to identify the funds for the LETA lease payment. Resolution 8-2022. Chair Leshner calls for a motion to approve the Appropriation Resolution. Director Coldiron made the motion to approve. Secretary Keeton seconds. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Leshner, Vice Chair Charles, Secretary Keeton, Treasurer Allar, Director Coldiron, Director Meisner, and Director Life. **NOES:** None **ABSENT:** None **ABSTAIN:** None

- b. Carrier Audit

CEO Culp gave historical context to carrier remittance issues. She stated that the current rules have an audit provision and that authorities have asked the Public Utilities Commission to conduct a full audit. LETA looks forward to seeing what revenue is generated from this audit.

12 GENERAL STAFF COMMUNICATION

No comments.

13 LETA BOARD COMMUNICATION

No comments.

14 ADJOURN TO EXECUTIVE SESSION

A discussion of a personnel matter under CRS 24-6-402 (2) (f) Chief Executive Officer performance review.

Chair Leshner makes a motion to adjourn the business meeting and enter Executive Session at 1001 hrs.

15 EXECUTIVE SESSION

16 ADJOURN EXECUTIVE SES

17 CONSIDERATION OF RESOLUTION ADOPTING 2023 SALARY FOR LETA CEO