



# LETA Meeting Minutes

---

## 2023 Public Meeting

Johnstown, CO 80534

Date: 02/01/23

### 1 CALL TO ORDER | ROLL CALL

Vice Chair Charles called the meeting to order at 0900 and conducted a roll call. Board members present: Robinson, Charles, Shellhammer, Coldiron, Johnson, Hayes. Excused Absence: Allar

Staff members present: Attorney Tracy Oldemeyer, Chief Executive Officer (CEO) Kimberly Culp

### 2 REVIEW OF THE AGENDA

CEO Culp requested an addition item be added to the Consent Calendar: 2023 public posting of meeting agendas.

### 3 PUBLIC COMMENT

No comments

### 4 FINANCIAL REVIEW

CEO Culp reviewed the November and December finance report with the board, addressing the audit of carriers that will be done by the Public Utilities Commission in 2023.

### 5 CONSENT CALENDAR

- a. Approval of December 7<sup>th</sup> meeting minutes
- b. Approval of November and December finance reports
- c. Approval of November and December deposits and bill reports
- d. 2023 Public Posting of Meeting Agendas

Vice Chair Charles called for a motion to approve the meeting minutes. Director Coldiron made the motion to approve. Director Shellhammer seconds the motion. Motion passed.

PASSED on the following vote: **AYES:** Vice Chair Charles, Director Coldiron, Director Robinson, and Director Shellhammer. **NOES:** None **ABSENT:** Treasurer Allar **ABSTAIN:** Director Johnson and Director Hayes.

Vice Chair Charles called for a motion to approve consent calendar items b-d. Director Coldiron made the motion to approve. Director Hayes seconds the motion. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Vice Chair Charles, Director Coldiron, Director Johnson, Director Shellhammer, Director Robinson and Director Hayes. **NOES:** None **ABSENT:** Treasurer Allar **ABSTAIN:** None

## 6 BOARD ACTION

### a. Election of Officers

#### i. Chair

Vice Chair Charles calls for nominations for Chair. Directors Robinson and Shellhammer nominate Vice Chair Charles. All in favor.

#### ii. Vice Chair

Vice Chair Charles calls for nominations for Vice Chair. Directors Robinson and Coldiron nominate Director Hayes. All in favor.

#### iii. Secretary

Vice Chair Charles calls for nominations for Secretary. Director Robinson nominated Director Shellhammer. All in favor.

#### iv. Treasurer

Vice Chair Charles calls for nominations for Treasurer. Directors Coldiron and Johnson nominate Treasurer Allar to retain position. All in favor.

## 7 PUBLIC RECOGNITION

CEO Culp explained that the citizen who was scheduled to be recognized was not present. This citizen assisted on two separate occasions on Grey Rock using Prepared.

## 8 OLD BUSINESS

### a. 9-1-1 Enterprise Legislation

CEO Culp requested direction from the board on LETA's position. CEO Culp advised that members of this 911 Enterprise Board would be appointed by the Governor. This state board would receive 911 surcharge from Larimer County citizens on top of what they already pay locally. CEO Culp has not received the language of the bill. The LETA Board directed CEO Culp to stay the course and continue to express concerns and ask questions.

### b. 9-1-1 Rules

CEO Culp advised that Lumen's diversity plan includes the areas of Wray, Springfield, and Dillon. A federal grant will cover a large percentage of this plan; however, 30% would have to be paid for by the 911 Authorities in Colorado. CEO Culp expressed concerns that 911 Authorities would be charged for fiber that Lumen will put many businesses and residences on. She anticipates this filing will be done in a couple of months.

- c. 9-1-1 Tariff
  - i. ECaTS  
CEO Culp advised that LETA is working to understand the cost of this service under the tariff. LETA has participated in the discussions and is trying to hold Lumen accountable for this cost.
- d. Rural Readdressing Project  
CEO Culp informed the LETA Board that citizens have expressed their concerns with the readdressing project to LETA. This is a Larimer County project, not a LETA project.

## 9 NEW BUSINESS

- a. Mater Callbox Plan  
CEO Culp detailed the Master Callbox Plan that includes the installation of 11 callboxes in 2023 and 10 callboxes in 2024. The estimated cost of the callboxes in 2023 is approximately \$500K. Director Robinson asked about the ability to have AEDs on the callboxes. CEO Culp advised that the callboxes will use solar power and will not produce enough power to support both the phone and AED.

CEO Culp stated there is no need to refile the budget but LETA would do a revision. There is enough savings from the VIPER project to support this project in 2023.

Chair Charles calls for a motion to approve the Master Callbox Plan, including a revision to the 2023 budget. Vice Chair Hayes made the motion to approve. Director Robinson seconds. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Charles, Vice Chair Hayes, Secretary Shellhammer, Director Coldiron, Director Johnson, and Director Robinson. **NOES:** None **ABSENT:** Treasurer Allar **ABSTAIN:** None

- b. EMS Boundary Project  
CEO Culp explained that this is a critical project with high priority. She has had meetings with TVEMS, UC Health, PFA, and Park Hospital District. LETA is coordinating a work session for LETA and these agencies. CEO Culp advised that LETA is responsible for the map and call routing, while each agency is responsible for their response boundaries.911
- c. 911 Call Routing – PUC Staff Meeting  
CEO Culp advised the board that Attorney Oldemeyer emailed Daryl Branson with the PUC to ask why the PUC has not been involved in certain matters. In response, the PUC engaged the Attorney General. LETA will work to improve this relationship as well as get answers to the questions that were asked.
- d. 911 Call Routing  
Larimer County PSAPs are receiving 911 calls from all over Colorado, even out of state. CEO Culp believes there are problems in the carrier’s networks. LETA will work directly with the carriers to get these issues resolved.



## LETA Meeting Minutes

- e. FRTC: First Responders Trauma Counselors  
CEO Culp advised that LETA Operations staff will become Peer Support trained. This service will be available for all 911 personnel in Larimer County, at no cost to those agencies.

### **10 GENERAL STAFF COMMUNICATION**

- a. GIS Intern  
Lilly Cory is the new GIS Intern. She has been with the LETA team for 2 weeks.

### **11 LETA BOARD COMMUNICATION**

Secretary Shellhammer introduced Dionne Sund as the Technical Communications Director for the Larimer County Sheriff's Office.

Director Robinson thanked CEO Culp and the LETA team for their support.

### **12 ADJOURN**

Chair Charles called for a motion to adjourn. Secretary Shellhammer made the motion to adjourn. Director Johnson seconds. All in favor. Meeting adjourned at 1040.

UNANIMOUSLY PASSED on the following vote: AYES: Chair Charles, Vice Chair Hayes, Secretary Shellhammer, Director Coldiron, Director Johnson, Director Robinson. NOES: None  
ABSENT: Treasurer Allar ABSTAIN: None