



LETA Meeting Minutes

2023 Public Meeting

Johnstown, CO 80534

Date: 04/05/23

1 CALL TO ORDER | ROLL CALL

Chair Charles called the meeting to order at 0900 and conducted a roll call. Board members present: Robinson, Charles, Shellhammer, Allar, Coldiron, Johnson. Excused Absence: Hayes

Staff members present: Attorney Tracy Oldemeyer, Chief Executive Officer (CEO) Kimberly Culp

2 REVIEW OF THE AGENDA

CEO Culp requested to add a discussion reference Jackson County Emergency Telephone Authority before old business. All in favor.

3 PUBLIC COMMENT

No comments

4 FINANCIAL REVIEW

CEO Culp reviewed the January and February finance report with the board. Audit report will be ready in June or August, at which time, Alan Holmberg will present the report to the board. No questions from the board about the finance report.

5 CONSENT CALENDAR

- a. Approval of February 1st meeting minutes
- b. Approval of January and February finance reports
- c. Approval of January and February deposits and bill reports

Chair Charles called for a motion to approve the consent calendar. Director Allar made the motion to approve. Director Robinson seconds the motion. Motion passed.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Charles, Treasurer Allar, Secretary Shellhammer, Director Coldiron, Director Robinson, and Director Johnson. **NOES:** None **ABSENT:** Vice Chair Hayes **ABSTAIN:** None

6 PUBLIC RECOGNITION: 911 Personnel

CEO Culp recognized Brandi Shipps (FC911) and Tori Bambach (EPECC) for their exceptional work on two different calls.

CEO Culp presented a resolution recognizing National Public Safety Telecommunicator Week. Chair Charles called for a motion to approve resolution 2023-2. Treasurer Allar made the motion to approve. Director Johnson seconds. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Charles, Treasurer Allar, Secretary Shellhammer, Director Coldiron, Director Robinson, and Director Johnson. **NOES:** None **ABSENT:** Vice Chair Hayes **ABSTAIN:** None

CEO Culp also presented resolution 2023-3 recognizing 911 Telecommunicators as First Responders. Chair Charles called for a motion to approve resolution 2023-3. Attorney Oldemeyer clarified that the LETA Board is making this recognition and that each agency can make their own determination. All in favor – resolution adopted.

7 JACKSON COUNTY EMERGENCY TELEPHONE AUTHORITY

CEO Culp explained that Jackson County has made a formal inquiry to see if the LETA Board would be willing to have them join our 911 Authority. Jackson County would be an added PSAP, their revenue would come to LETA, and they would be supported like all PSAPs. CEO Culp's recommendation is to actively consider joining authority boards and extending LETA's oversight to Jackson County.

An Executive Session will be scheduled for May to discuss details. Representatives from Jackson County will be in attendance.

8 OLD BUSINESS

a. Rural Readdressing Project

CEO Culp advised the board to review the letter of support requested by Larimer County.

b. EMS Boundary Project

CEO Culp shared the PowerPoint presentation that was discussed at the last meeting. There are questions as to why LETA is involved. CEO Culp advised that LETA is involved due to call routing, database maintenance, and more. Once all agreements are in place, the LETA Board will have a policy to address change management.

c. FRTC: First Responders Trauma Counselors

Ed Rupert addressed the LETA Board and explained the FRTC program and the benefits to the 911 dispatchers in Larimer County.

9 NEW BUSINESS

a. WINTAK Demo

Matt provided the LETA Board with an overview of WINTAK technology. He advised that he will be meeting with all agencies so they are aware of the free technology.



LETA Meeting Minutes

b. Deaf Link

CEO Culp explained that there is currently a legislative initiative going forward for a study to address accessibility for 911. LETA already meets that need with Text to 911 and Language Translation. Deaf Link allows LETA to send messages in ASL, text, and braille. CEO Culp advised that this is not a funded request but can be covered by other projects that came in under budget. There is a possibility that this could be covered by grants or the 911 Enterprise Board.

Chair Charles calls for a motion to approve funding for Deaf Link. Treasurer Allar made a motion to approve. Director Robinson seconds. All in favor.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Charles, Treasurer Allar, Secretary Shellhammer, Director Coldiron, Director Robinson, and Director Johnso. **NOES:** None **ABSENT:** Vice Chair Hayes **ABSTAIN:** None

c. First Due

CEO Culp advised that she was researching if there is a cost saving for a shared approach to a first responder app. The mapping component to these apps are extremely important.

10 GENERAL STAFF COMMUNICATION

a. Meeting time

Meetings will be extended to two hours starting in June.

11 LETA BOARD COMMUNICATION

No comments

12 ADJOURN

Chair Charles called for a motion to adjourn. Treasurer Allar made the motion to adjourn. Secretary Shellhammer seconds. All in favor. Meeting adjourned at 1044.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Charles, Treasurer Allar, Secretary Shellhammer, Director Coldiron, Director Johnson, Director Robinson. **NOES:** None **ABSENT:** Vice Chair Hayes **ABSTAIN:** None