

LETA Board Agenda

Meeting Subject:
Larimer Emergency Telephone Authority

Location:
LETA Office
4872 Endeavor Dr Suite 200, Johnstown

Meeting Contact:
Kimberly Culp 970-962-2175

Date:
10/04/23

Time:
0900-0915

AGENDA ITEMS

1 CALL TO ORDER | ROLL CALL 0900

Board Chair, Steve Charles, calls the meeting to order and completes roll call of members present.

2 REVIEW OF THE AGENDA

Review of the agenda and addition of items of new business to the agenda for consideration by the Board.

3 PUBLIC COMMENT

Individuals wishing to speak during public comments are welcome and should limit their comments to 5 minutes.

4 CONSENT CALENDAR

- a. Approval of August 2nd meeting minutes
- b. Approval of July and August finance report
- c. Approval of July and August deposits and bills report
- d. Approval of Resolution 2023-6 designating the 2024 9-1-1 Surcharge at \$1.10 for Larimer and Jackson Counties.

Staff Recommendation: Staff recommends a motion to approve the consent calendar as presented.

5 TERM EXPIRATION | NEW SEATS

- a. Term Expiration – Board Seats for 2024
 - i. Small Towns | Estes Park
 - ii. Fire Districts – Chief Steve Charles
 - iii. City of Loveland
 - iv. CSU – midterm vacancy – VP Marc Barker

Staff Recommendation: The Fire District / Small Town CSU seats are confirmed by motion by the LETA Board. **Staff recommends** a motion approving Resolution 2023-5 nominating Chief Steve Charles representing the Fire District Seat Marc Barker representing CSU / Small Towns Seat.

6 ADJOURN BUSINESS MEETING REJOIN MEETING IN RETREAT

LETA Board Retreat Agenda

Meeting Subject:

Larimer Emergency Telephone Authority

Location:

LETA Office

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Meeting Contact:

Kimberly Culp 970-962-2175

Date:

10/04/23

Time:

0915-1500

AGENDA ITEMS:**Retreat Goals**

Recalibrate

Review 2024 Budget and receive direction to prepare for the public hearing / final approval of the budget.

1. Background of LETA

- a. Why we are here and why / how we are “different”
 - i. 911 Call Routing
 - ii. Technical Committee / LETA contractors
 1. Funding vs Managing
 - iii. LETA Oversight
 1. EMD
 2. PSAP Funding / Receipts
 3. Programs
 4. Technology

2. 2023 Accomplishments**3. State 911 Impact to LETA**

State | Federal Issues

4. What’s on the 911 horizon**5. Legal Update**

- a. Sunshine Law
- b. CORA
- c. Role of legal
- d. 911 Surcharge funding, what does Statute Say .. ?
- e. Policy Review
 - i. Harassment
 - ii. Complaints

6. Memo Review

- a. Review Memo from Comm Managers via Justin Allar
 - i. PSAP funding
 - ii. Radio Console funding request
 - iii. “Inquiry” request

7. 2024 Budget | Projects | Personnel

a. 2024 Budget

i. Projects

1. LETA Backroom
2. Operational Contracts
3. HR pay and benefits

ii. Personnel

1. Vacancies
2. Intern
3. Organizational changes
 - a. New FTE request

8. Open floor

9. ADJOURN RETREAT and rejoin business meeting

10. CEO Performance | Compensation discussion

- a. Approval of resolution adopting the 2024 CEO Compensation