



LETA Meeting Minutes

2023 RETREAT

Johnstown, CO 80534

Date: 10/04/23

1 CALL TO ORDER | ROLL CALL

Chair Charles called the meeting to order at 0900 and conducted a roll call. Board members present: Robinson, Charles, Shellhammer, Allar, Coldiron, Hayes, Excused Absence: none

Staff members present: Attorney Tracy Oldemeyer, Chief Executive Officer (CEO) Kimberly Culp

Guests: Sheriff Jarrod Poley

2 REVIEW OF THE AGENDA

Added on the retreat discussion: CEO Evaluation

3 PUBLIC COMMENT

Bat Chief Robert Carmosino stated that he is following up on First Net issues in Loveland and just wanted to make sure the Board was aware that they are hoping to force the issue.

4 CONSENT CALENDAR

- a. Approval of August 2nd meeting minutes
- b. Approval of July and August finance report
- c. Approval of July and August deposits and bills report
- d. Approval of Resolution 2023-6 designating the 2024 9-1-1 Surcharge at \$1.10 for Larimer and Jackson Counties.

Staff Recommendation: Staff recommends a motion to approve the consent calendar as presented.

Chair Charles called for a motion for each item individually.



LETA Meeting Minutes

Each Item UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Charles, Treasurer Allar, Secretary Shellhammer, Director Coldiron, Director Robinson, and Vice Chair Hayes. **NOES:** None **ABSENT:** None **ABSTAIN:** None

5 TERM EXPIRATION | NEW SEATS

a. Term Expiration – Board Seats for 2024

- i. Small Towns | Estes Park
- ii. Fire Districts – Chief Steve Charles
- iii. City of Loveland
- iv. CSU – midterm vacancy – VP Marc Barker

Staff Recommendation: The Fire District / Small Town CSU seats are confirmed by motion by the LETA Board. **Staff recommends** a motion approving Resolution 2023-5 nominating Chief Steve Charles representing the Fire District Seat and Marc Barker representing CSU / Small Towns Seat.

Secretary Shellhammer made the motion which was seconded by Director Coldiron. The motion UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Charles, Treasurer Allar, Secretary Shellhammer, Director Coldiron, Director Robinson, and Vice Chair Hayes. **NOES:** None **ABSENT:** None **ABSTAIN:** None

5 GENERAL STAFF COMMUNICATION

CEO Culp shared that no one passed the pre-screen for the Network & System Administrator position so she will be posting that position again. She also stated that LETA will not have an intern this summer. LETA will work to get a new intern in the fall.

6 LETA BOARD COMMUNICATION

No comments.

7 ADJOURN

Chair Charles called for a motion to adjourn. Treasurer Allar made the motion to adjourn. Treasurer Allar seconded. All in favor. Meeting adjourned at 0910