



LETA Meeting Minutes

2023 Public Meeting

Johnstown, CO 80534

Date: 08/02/23

1 CALL TO ORDER | ROLL CALL

Chair Charles called the meeting to order at 0901 and conducted a roll call. Board members present: Robinson, Charles, Shellhammer, Allar, Coldiron, Johnson, and Hayes.

Staff members present: Attorney Tracy Oldemeyer, Chief Executive Officer (CEO) Kimberly Culp

2 REVIEW OF THE AGENDA

CEO Culp requested the addition of PRPA lease to New Business. Chair Charles called for a motion to add item to New Business. Vice Chair Hayes made the motion. Secretary Shellhammer seconds. All in favor. PRPA Lease added to New Business.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Charles, Treasurer Allar, Secretary Shellhammer, Director Coldiron, Director Robinson, Vice Chair Hayes, and Director Johnson. **NOES:** None **ABSENT:** None **ABSTAIN:** None

3 PUBLIC COMMENT

No comments.

4 FINANCIAL REVIEW

CEO Culp shared YTD expenses and revenue with the LETA Board. No questions.

5 CONSENT CALENDAR

- a. Approval of June 7, 2023 meeting minutes
- b. Approval of May and June finance reports
- c. Approval of May and June deposits and bill reports

Chair Charles called for a motion to approve the consent calendar. Secretary Shellhammer made the motion to approve. Director Allar seconds the motion. Motion passed.



LETA Meeting Minutes

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Charles, Treasurer Allar, Secretary Shellhammer, Director Coldiron, Director Robinson, Vice Chair Hayes, and Director Johnson. **NOES:** None **ABSENT:** None **ABSTAIN:** None

6 RECOGNITION

CEO Culp recognized Sgt. Kinsman with Fort Collins Police Services for his use of keywords during large events in the city. She also recognized Ariel from Loveland Emergency Communications Center for her efforts on a suicidal subject call in Prepared.

CEO Culp and the LETA Board bid farewell to Director Johnson who will be leaving the LETA Board for a new Chief position in California.

7 OLD BUSINESS

a. EMS Boundary Project

CEO Culp advised that many conversations and legal documents are still ongoing. Resolution needs to occur by the end of the calendar year.

b. Jackson County Regionalization Project

CEO Culp stated that Attorney Oldemeyer had three focused IGA meetings with government partners to allow them to voice concerns and ask questions. Only 4 agencies attended. Congressman Neguse has a grant that will assist with the regionalization project. The timeline for that grant to be funded is TBD.

CEO Culp shared that the LETA team has trained Jackson County on the use of Everbridge, worked on their Emergency Operation Plan, and gathered GIS data; amongst other things. Anything that requires funding will wait until the IGA is executed.

c. First Due Responder App

CEO Culp advised that fire agencies are in agreement with regionalizing their deployment of First Due. LETA will fund the modules used for response only. That cost will be approximately \$50K. CEO Culp stated that the LETA Board will be able to sustain the cost with no surcharge increase.

Chair Charles called for a motion to approve the allocation of funds for the First Due app in the current budget. Vice Chair Hayes made the motion to approve. Director Coldiron seconds the motion. Motion passed.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Charles, Treasurer Allar, Secretary Shellhammer, Director Coldiron, Director Robinson, Vice Chair Hayes, and Director Johnson. **NOES:** None **ABSENT:** None **ABSTAIN:** None

8 LEGAL UPDATE

- a. 911 Diversity Tariff
CEO Culp shared that Lumen did not receive federal grants and will now focus on one project. Lumen will withdraw their diversity plan from 2023 and submit a new plan expected in February 2024.
- b. 911 State Surcharge Proceeding
This proceeding will address how expenses under the tariff are reimbursed for the PSAPs. The proceeding is open. CEO Culp has not heard any concerns.
- c. CEO Annual Evaluation Process
Chair Charles will require a list of 2023 accomplishments and goals/objectives for 2024. The LETA Board would like to have further discussion on a more formal process in the future.

9 NEW BUSINESS

- a. LBR
CEO Culp shared that location-based routing was requested with the carriers. Dispatch will now receive the location of the handset, not the tower. This is similar to RapidSOS. Director Coldiron asked how many calls come in from Tier 1 carriers. CEO Culp stated that she would find out that information.
- b. Tactical Communications Committee
This committee's goal is to define gaps in emergency communications. Larimer County Emergency Services asked LETA to take the charge of forming this committee. CEO Culp requested that the LETA Board formalize this task force to apply for grants.

Chair Charles called for a motion to approve formalizing the Tactical Communications Committee. Director Robinson made the motion to approve. Treasurer Allar seconds the motion. Motion passed.

UNANIMOUSLY PASSED on the following vote: **AYES:** Chair Charles, Treasurer Allar, Secretary Shellhammer, Director Coldiron, Director Robinson, Vice Chair Hayes, and Director Johnson. **NOES:** None **ABSENT:** None **ABSTAIN:** None

- c. PRPA Lease
CEO Culp advised that PRPA no longer offers government rates. The estimate for fiber will go from \$21K to \$131K annually. LETA has signed a 1-year contract at the current rate to allow for time to find options and possible partnerships with partner agencies.

10 GENERAL STAFF COMMUNICATION

CEO Culp shared that LETA has two open positions they are trying to fill.

11 LETA BOARD COMMUNICATION

No comments.

12 ADJOURN

Chair Charles called for a motion to adjourn. Treasurer Allar made the motion to adjourn. Secretary Shellhammer seconds. All in favor. Meeting adjourned at 1009.